MINUTES OF REGULAR MEETING

OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

The Board of Trustees of the Turkey Creek Regional Sewer District met in the office of said District, 4852 North 1200 West, Cromwell, IN, on July 20, 2026. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore, if anyone has a comment to present which has not previously been presented, or a question to ask which has not previously been asked, please do so when acknowledged by the Board. State your name and address, and you will be allowed two (2) minutes for your comment or discussion of your question.

President Boone called for the roll call of members of the Board Shown to be present or absent:

PRESENT	Jim Boone	Bob Dumford	Jim Young
	Dan Mikolajczak	Don DeWitt	Rick Paloian
	Kimberly Cates*		
ABSENT			

*Board Member Kimberly Cates joined virtually after the meeting started.

Also present were Andy Boxberger of Carson, LLP, John Magsam & Jeff Hersha of Jones & Henry Engineers, LTD, Lilli Dwyer of The Paper, Ashleigh Thomas of Gemini Billing Service, and Superintendent Timothy Woodward.

Approval of Minutes:

President Boone verified that the Board had copies of the June 15, 2026 Public Hearing. After review, the motion to approve was made by Board Member Paloian and seconded by Board Member Dumford.

Boone then verified that the Board had copies of the June 15, 2026 regular meeting. After review, the motion to approve was made by Board Member DeWitt and seconded by Board Member Young.

Approval of Claims:

The July Claims list was presented and reviewed. Board Member Mikolajczak inquired as to the monthly phone stipends District employees receive. Superintendent Woodward explained that employees used their personal phones while working. Woodward then noted that the District recently bought a used truck to replace a current work vehicle that is experiencing transmission issues. After review, the motion to approve the July Claims as presented was made by Dumford and seconded by Mikolajczak.

Roll Call: In favor – Jim Boone, Bob Dumford, Jim Young, Dan Mikolajczak, Don DeWitt, Rick Paloian and Kimberly Cates. Against- None. Motion to approve the July Claims passed.

Boone then presented a list of claims to be approved by the Board and submitted to State Revolving Funds (SRF) for payment. A motion to approve the claims for SRF submission was made by Dumford and seconded by Paloian.

Roll Call: In favor - Jim Boone, Bob Dumford, Jim Young, Dan Mikolajczak, Don DeWitt, Rick Paloian and Kimberly Cates. Against- None. Motion to approve the SRF claims passed.

Report of Officers:

There were no reports of officers.

Reports of Committees, Consulting Engineers, Attorneys and/or Superintendent:

John Magsam with Jones and Henry Engineers provided an update on bids that were received for a test well. Adding that out of five notices sent out, two bids were received. Magsam recommended the Board accept the bid from Ortman Drilling & Water Services for $26,350.00. Magsam also clarified that the Office of Community and Rural Affairs (OCRA) grant would be covering the cost of the test well. A motion to approve accepting the bid from Ortman in the amount of $26,350.00 was made by Paloian and seconded by Young.

Roll Call: In favor – Jim Boone, Bob Dumford, Jim Young, Dan Mikolajczak, Don DeWitt, Rick Paloian and Kimberly Cates. Against- None. Motion to approve the Ortman bid passed.

Magsam then stated that Mason Engineering and Construction, Inc has submitted a pay app for SRF submission to cover bonds and insurance for $11,232.00. Continuing that work on the generator is expected to begin in September. A motion to approve the Mason Engineering pay app for $11,232.00 was made by Dumford and seconded by Mikolajczak.

Roll Call: In favor – Jim Boone, Bob Dumford, Jim Young, Dan Mikolajczak, Don DeWitt, Rick Paloian and Kimberly Cates. Against- None. Motion to approve the Mason Engineering pay app passed.

Magsam also presented a pay app from SLB Pipe Solutions LLC for SRF submission to cover bonds, insurance, drawings and materials for $539,726.21. A motion to approve the SLB pay app for $539,726.21 was made by Dumford and seconded by Paloian.

Roll Call: In favor – Jim Boone, Bob Dumford, Jim Young, Dan Mikolajczak, Don DeWitt, Rick Paloian and Kimberly Cates. Against- None. Motion to approve the SLB pay app was passed.

Board members, Superintendent Woodward and Andy Boxberger of Carson LLP discussed methods on how to notify water customers when the water is shut off. Board members discussed that posting on social media and sending letters is sufficient. Magsam also noted that starting on July 21, construction will start on Raggedy Ann Rd and that construction was occurring in more of the roadway than expected.

Magsam provided a brief update to the Buttermilk Lift Station relocation and meeting with the Department of Natural Resources (DNR).

Jeff Hersha of Jones and Henry Engineers noted that he has been working with Office Manager Delorey on Jones and Henry invoices. Ensuring that all invoices and work are billed accurately and to the correct funding source. Hersha also noted that Ortman is aware that OCRA is funding the test well cost and payment may be delayed.

Board Member DeWitt asked what a test well was and its purpose to which Hersha stated it was to test a possible location of a well to ensure proper conditions for an actual water well. Adding the actual well will be installed within 15 feet of the test well.

Ashleigh Thomas of Gemini Billing Services spoke on a successful first year of providing billing services for the District. She thanked previous office staff, Jane Bauer and Pam Johns, for their training and smooth transition. Thomas stated she has hired her own full-time employee who is fully trained on the billing software and can assist customers as needed. Thomas also noted that with the upgrade in billing software, calls from customers have slowed and more customers are using the online portal. Board members and Thomas discussed fees associated with online billing and automatic payment options. Thomas also noted that 151 customers have enrolled in electronic statements, saving the District money on postage.

Thomas also clarified that Keystone, the previous billing software used by the District, was acquired by BS& A Software in late 2025 and went through a major upgrade in their software. Thomas noted the software has a variety of helpful features that increases customer service and provides more ease of access to customers. Thomas also added that there is little her company can do regarding the postal service having delays in mailing out billing postcards. Board members discussed the possibility of waiving late fees if the customer signs up for auto pay. A motion to waive late fees if the customer signs up for auto pay was made by Dumford and seconded by Young.

Roll Call: In favor – Jim Boone, Bob Dumford, Jim Young, Dan Mikolajczak, Don DeWitt, Rick Paloian and Kimberly Cates. Against- None. Motion to approve waiving late fees if auto pay is set up passed.

Thomas and Board members also discussed the amount of disconnect notices that were mailed out and options the District could take to get the accounts pain in full.

Woodward spoke on another successful 4th of July holiday with no issues at the plant; despite the rain. Adding the amount of flow through the plant, topping at 1.1 million after the fireworks. Woodward stated that one lift station was damaged by a tree and that employee Ryan Curtis worked 36 hours straight to insure no homes or lines were affected by the damage.

<u>General Public Business:</u>

Lilli Dwyer of The Paper asked which lift station was hit to which Woodward stated it was Lift Station #3 on Northshore Dr. Dwyer asked for clarification on the pay apps for Mason Engineering and SLB and what other invoices were submitted to SRF. Boxberger provided Dwyer with a list of invoices. Dwyer also asked about the Distrcit's Facebook page and when it was approved. Boxberger noted it was not verbally approved at the last meeting, however it was live and for information purposes only.

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Adjournment:

There being no further business, a motion to adjourn the meeting was made by Young and seconded by Dumford and passed. The meeting adjourned at 8:15 pm.

Dated August 6, 2026

James Boone, President

Emily Delorey, Office Manager

Timothy S. Woodward, Superintendent