

MINUTES OF REGULAR MEETING

OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

The Board of Trustees of the Turkey Creek Regional Sewer District met in the office of said District, 4852 North 1200 West, Cromwell, IN, on the October 20, 2025. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the “General Public Business” section of tonight’s agenda. Therefore, if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked, please do so when acknowledged by the Board. State your name and address, and you will be allowed two (2) minutes for your comment or discussion of your question.

President Boone called for the roll call of members of the Board Shown to be present or absent:

<u>PRESENT</u>	Jim Boone	Robert Dumford	Dan Mikolajczak
	Rick Paloian		
<u>ABSENT</u>	Don DeWitt	Brad Fishburn	James Young

Also present were Andy Boxberger of Carson, LLP, John Magsam and Jeff Hersha of Jones and Henry Engineers, LTD., Karen and Michael Williams of Microbyte, Office Manager Emily Bush, Superintendent Tim Woodward, and Lilli Dwyer with The Paper.

Approval of Minutes:

President Boone verified that the Board had copies of the minutes from September 15, 2025 meeting. After review and brief discussion on the amount paid to Jones and Henry Engineers, a motion to approve the minutes as presented was made by Board Member Mikolajczak and seconded by Board Member Dumford and approved.

Approval of Claims:

The October Claims list was presented and reviewed. Office Manager Emily Bush commented on invoices from Wildman Uniform and stated there was a billing issue that had been discovered and has since been corrected and a credit was issued. After review, the motion to approve the October Claims List as presented was made by Dumford and seconded by Board Member Paloian and approved.

Report of Officers:

There were no outstanding reports.

Reports of Committees, Consulting Engineers, Attorneys and/or Superintendent:

Andy Boxberger of Carson, LLP introduced Resolution 2025-10-1 for an increase of reimbursement funds to be included to the previous Resolution. A motion to approve Resolution 2025-10-1 was made by Paloian and seconded by Mikolajczak and passed. Further explanation of the additional funds being added was provided by Superintendent Woodward. Boxberger added that resolutions are needed for hard cost items as soft cost items, like engineering fees, do not require a resolution.

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Boxberger continued by introducing two letters that were going to be sent out to specific District customers. Boxberger explained the first letter was going out to property owners of lots in Enchanted Hills, but directed at vacant lot owners, asking them to show interest or disinterest in connecting to a future sewer line on their lot. Boxberger added that the letter was not in any way having the homeowners commit to the project or any costs, just to express any interest. Boxberger added that there is a QR code included with the letter that will take the property owners to an online survey or they can call the District office and speak with Office Manager Bush. Paloian asked if there had been any interest from home owners regarding sewer service to which Woodward responded that he had been receiving 2-3 calls a week and emails expressing interest. Further discussion on future costs and the function of the QR code followed.

Boxberger then stated that the second letter was intended for homeowners on Eli Lilly Road regarding sewer line markers and the very active sewer line running under or close to their homes. Boxberger added that this is the 3rd letter that has been sent to homeowners asking homeowners to not move the markers once they have been placed. Dumford commented that he liked that a map of the road was included with the letter. Woodward expressed that he liked and appreciated Boxberger's letters and that he expects interest in sewer service in Enchanted Hills to increase. Dumford commented that in the past, residents have stated they would sue the District if their home was not connected to the sewer to which Boxberger stated there would be no grounds.

John Magsam with Jones and Henry Engineers, LTD presented a pay application for Mason Engineering and Construction in the amount of \$156,649.63. Magsam stated any remaining work was covered under warranty and that the new rotor work was completed. Magsam added that a change order will be needed to finish the painting. A motion to approve the pay application was made by Paloian and seconded by Dumford and approved. Magsam then stated that the final monthly report to IDEM regarding the project completion had been submitted on October 1st and a new permit application had been submitted as well. The new permit would increase the plant limit from 0.37 to 0.60. Magsam presented the packet photos of the painting and work done on the plant.

Woodward commented that 37 year old valves had been replaced. Sand blasting and painting was done for \$1,200.00. Boone added that the chemicals in the grit room over time would eat away at the paint and valves. Clarifier 2 had a pipe fully repaired after a patch was done 5 years ago.

Jeff Hersha with Jones and Henry Engineers, LTD added that his firm was working with Shannon McLeod and Kimberly Savick of Baker Tilly on financial numbers and the results of the survey currently being done in Fascination Place.

Woodward and Magsam discussed the status of the survey being done regarding the water improvement project and when that was expected to be completed. Discussion on the timeline between State Revolving Funds (SRF) grant money and Office of Community and Rural Affairs (OCRA) grant money followed to make sure the project was on track according to SRF and OCRA guidelines. Boxberger added that 60 days was needed in order for a rate study to be performed and completed before loan closing. Discussion on rate studies, future rate changes and metered water usage followed. Bids would need to be opened the end of January 2026 and close in March or April. Board members also discussed the possibility to sewer rates changes based off of water usage to which discussion of monitoring usage and comparing rates to other towns followed.

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Woodward provided a photo of the District plant and went over the improvements that had been done to the oxidation ditch explained how the project saved the plant a \$10 million with the designs he made. Woodward explained how he worked with IDEM for 9 to 10 months regarding the designs. Woodward continued by explaining BOD treatments and the 3 years' worth of data he has collected. Woodward thanked the engineers that worked on the project. Added that the clarifiers were painted, new bearing and gears were on the rotors and work in the grit room was completed. Woodward added that the plant was ready for any future expansion in the district.

Woodward continued by stating the bio-solids had been put onto the fields for approximately \$1,500.00. Woodward explained this system keeps the sewer rates down and cost of disposing of the bio-solids down. Added that he is working on creating a budget for the District and will focus on cutting 10% of costs from vendors used by the District.

Discussion on the water project and the Enchanted Hills letter to vacant lot owners followed. Bush commented on the update provided by Gemini Billing Services and that she was looking forward to the District installing new billing software. Bush added that the new software would allow customers to pay their bills online, view the bills in live time and set up automatic payments.

New Business:

Bush introduced a new lease agreement for the office copy machine, stating that the current 5 year agreement was set to expire at the end of the year. A motion to approve the agreement was made by Mikolajczak and seconded by Paloian and approved. Bush continued by presenting to the Board an agreement for a new phone system to update the phones throughout the plant, a new fax system, and a document scanning software to improve the current state of the District's records. Brief discussion on the afterhours on call system and approving the new fax software followed.

General Public Business:

Lilli Dwyer with The Paper followed up on questions regarding Resolution 2025-10-1, the Enchanted Hills letter clarifying the letter was only for vacant lot owners and the schedule for the water project. Boxberger stated that most vacant lots in Enchanted Hills were not big enough for a septic tank, making them unbuildable unless they were connected to the sewer line.

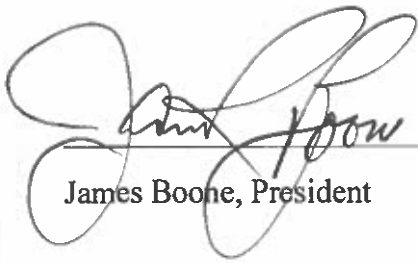
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Adjournment:

There being no further business, a motion to adjourn the meeting was made by Dumford and seconded by Mikolajczak and passed. The meeting adjourned at 7:49 p.m.

Dated November 11, 2025



James Boone, President



Emily Bush, Office Manager



Tim Woodward, Superintendent