

MINUTES OF REGULAR MEETING

OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

The Board of Trustees of the Turkey Creek Regional Sewer District met in the office of said District, 4852 North 1200 West, Cromwell, IN, on the 15th of September 2025. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the “General Public Business” section of tonight’s agenda. Therefore, if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked, please do so when acknowledged by the Board. State your name and address, and you will be allowed two (2) minutes for your comment or discussion of your question.

President Boone called for the roll call of members of the Board shown to be present or absent:

<u>PRESENT</u>	James Boone	Robert Dumford	Don DeWitt
	Daniel Mikolajczak	Brad Fishburn	James Young
	Rick Paloian		

ABSENT

Also present were Andy Boxberger of Carson, LLP, John Magsam and Jeff Hersha of Jones and Henry Engineering, Karen and Michael Williams of Microbyte, Office Manager Emily Bush and Superintendent Tim Woodward. Also present was Lilli Dwyer with The Paper.

Approval of Minutes:

President Boone verified that the Board had copies of the minutes from the August 18, 2025 meeting. After review, the motion to approve was made by Board Member Mikolajczak and seconded by Board Member Dumford and passed.

Approval of Claims:

The September Claims list was presented and reviewed. Superintendent Woodward stated that the invoices from Kelko Enterprise, LLC that were included in the Board packet, are from an insurance claim that has already been paid out however the invoices had not been paid. Andy Boxberger of Carson, LLP mentioned to Office Manager Emily Bush that Carson invoices related to Enchanted Hills can be paid out of the District’s BAN account. Boone asked for clarification on the different claims packets. Bush explained there was a main claims batch, a BAN claims batch and the payroll batches and clarified that only the main and BAN claims batches needed to be signed. After review, the motion to approval the August Claims as presented was made by Board Member Young and seconded by Dumford and passed.

Report of Officers:

Board Member had no outstanding reports to make.

Reports of Committees, Consulting Engineers, Attorneys and/or Superintendent:

Boxberger presented Resolution 2025-9-1 to the Board for the purchase of one (1) acre of land for any future well improvements for the total amount of \$9,865.00. The parcel had already been identified in the previous

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purchase agreement when the land was initially sold. Any damage to crops is covered in the previous agreement, however no work would be done until all crop were harvested. Board members agreed this a good price to buy land and a good time to do so. A motion to approve Resolution 2025-9-1 was made by Dumford and seconded by Young and approved.

Boxberger also presented Resolution 2025-9-2 to the Board. The District intends to move forward with the Survey being conducted in Fascination Place for the Water System Project using Sewer funds and will reimburse itself at a later date. Total amount is \$38,942.47. A motion to approve Resolution 2025-9-2 was made by Board Member Paloian and seconded by Young and approved.

John Magsam of Jones and Henry Engineering commented about the survey being conducted to locate items related to the Water System Project and estimated the survey to take approximately two to three months. This would ensure all pipes, hookups and proper locates were found and preformed. Magsam moved to reviewing the monthly IDEM report submitted by Jones and Henry Engineering and added that the North rotor has been in operation since September 1, 2025. Magsam continued by stating the second rotor was ready to be installed. An existing rotor was discovered to have a leak but repairs are covered under warranty and should be repaired by the end of the week. Magsam asked for the Board to approve the pay application request for Mason Engineering in the amount of \$72,287.80. A motion to approve the pay application was made by Mikolajczak and seconded by Young and approved. Magsam also commented on the change order in place for painting being done on Clarifier 2.

Jeff Hersha with Jones and Henry Engineering congratulated Woodward, Board Members and the District on being granted a forgivable \$4.5 million from the Infrastructure Investment & Jobs Act (IIJA) and qualifying for a 0% interest loan of \$300,000 from State Revolving Funds (SRF) totaling the PER estimated amount of \$4.8 million for distribution improvements. Hersha asked the Board to approve Jones and Henry contract agreement for \$529,000.00. This amount is subject to final bids which will need to be received by January and closed by April-June 2026. A motion was made by Paloian and seconded by Mikolajczak and passed. Hersha continued by stating the work is normally performed in phases, however due to the time constraints for filing paperwork for the grant, the project is being grouped together. Billing will be done monthly and with a not to exceed amount. Hersha added that he had never seen an amount this large awarded before and credited Woodward for the continued work and persistence and for advocating for the residents. Hersha stated that in 2009, 2010 & 2014 the district applied for funding and was denied. A brief discussion on the survey being conducted before the design phase followed and that completing the survey was high priority. Hersha stated that Bush did a great job organizing records and billing invoices. Hersha plans to create a report of records for the Board. Hersha accredited the amount of funding being granted to Woodward's relationship with IDEM and how important that is. Added that Woodward has worked hard to keep rates low and the work has finally paid off.

Woodward thanked everyone for their help and work in getting funding for the district and that it is going to be a hard project and hopes to reduce stress on his staff. Woodward added he has spent 38 years working towards better water for the park and that his goal is to leave the district better than the state he inherited it in. Discussion on possible GPS water meters to be installed with the improvements followed. Woodward moved on to the State inspection that was done at the plant. Over a 23 month period and 355 million gallons of water, the plant had no permit violations and the only reported problem was construction related. Woodward added that soil samples were being prepared to be mailed for testing and that a few lab procedure improvements were

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being implemented. Woodward also added the Mason Engineering should be done with the plant improvement work by the first week of October. Once work is completed, Magsam is to send a report to IDEM and Woodward will send a report to the permit writer to start the rate change modification. Painting is currently being performed and if that work is not completed before the weather changes, work will be completed in the spring of 2026. Added that he was pleased with the painters and hopes to have the plant back in full operation by November 1. Woodward also added that he was happy with the work being done by Bush and believes he made a good hiring choice. Woodward continued by stating Chet Los is planning on retiring in 2026 and intends to hire a part time employee in November of 2025 to start training. Woodward then moved on to provided photos of the plants drying beds, where the sand is replaced every 10 years and that the bio-solids were ready to apply to the fields. Woodward added that this process is very cost effective for the district and is performed twice a year once crops have been harvested.

Woodward again thanked Magsam for his hard work on the water improvement project and that he has received compliments from the Enchanted Hills Board regarding Hersha and his work with the community. Woodward added that open communication and public relations are important. Woodward stated that he has received numerous calls from community members asking about sewer services in the area. Woodward continued by saying he is thankful for Hersha's work with the community and the Enchanted Hills Boards help in pushing for sewer services in the area as a septic system is not possible for numerous lots. Woodward briefly commented on a leak that was discovered on a rotor and the repair work being done.

Mikolajczak commented that he had been approached by some of the districts customers regarding the late fee waiver and issues with payments for their bills. Woodward stated he would ask Ashleigh Thomas with Gemini Billing Services to provide an update and added he expected 60-90 days for changes to be fully implemented and the process was being smoothed out. Bush added that she had received calls regarding how customers can pay their bills, how to contact Gemini and that a majority of issues regarding implementation had been resolved. Woodward stated that Thomas has a lot of experience and that the district made a good decision in having Gemini take on the billing services.

Unfinished Business:

There was no outstanding business.

New Business:

Bush presented to the Board a letter she would like to send to customers that have payments being sent via check through their banks. The letter asks customers to contact their bank and have the mailing address updated to be sent directly to Gemini Billing Services instead of the plant office as no payments are being accepted at the office. Boone suggested removing the drop box located outside the plant to avoid any payments being placed there and Woodward added he would get the box removed in the follow weeks. DeWitt asked how many customer banks are affected to which Bush stated no more than a handful of banks that she noticed. The Board approved the letter being mailed to approximately 240 customers. Boone asked Bush if she had spoken to any banks regarding rates and fees to compare to Horizon Bank. Bush stated that she has a meeting schedule with a representative from Horizon to discuss the districts accounts, current rates, CDs and fees and will report back to the Board on her suggestion to either stay with Horizon or speak with other banks. DeWitt asked who the meeting was with and if he could be of any help communicating with the bank.

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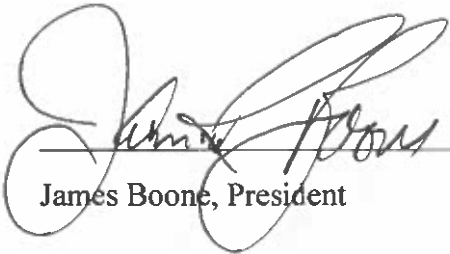
General Public Business:

Lilli Dwyer with The Paper asked for clarification on the one (1) acre land being bought by the district. Woodward stated that in 2022 the land was sold. Boxberger added that the agreement included a condition that the district had a right to buy back one (1) acre of land if another well was ever needed. Dwyer continued by asking for clarification on the amount requested for the sewer to pay water related bills (\$38,942.47) and the amount of the pay application presented by Jones and Henry (\$72,287.80). Hersha clarified that the pay application was approved at the last meeting, however a signed copy was not obtained. Dwyer also asked about future sewer lines in Enchanted Hills, if the water project would need to be completed first. Woodward stated no and that approximately 40% of the area has sewer services already with some private sewer lines from 1988. Woodward again stated that he has received a lot of interest from residents but currently there is no time line in place on when sewer lines would be implemented in the area. A Brief discussion related to the SRF fiscal year and closing dates followed between Hersha and Dwyer.


Adjournment:

There being no further business, a motion to adjourn the meeting was made by Dumford and seconded by Paloian and passed. The meeting adjourned at 7:50 p.m.

Dated October 2, 2025


James Boone, President


Emily Bush, Office Manager


Tim Woodward, Superintendent