

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF  
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 21<sup>st</sup> of June 2025. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

**PRESENT**

James Boone  
James Young  
Robert Dumford  
Dan Mikolajczak  
Jeff Herdrich  
Brad Fishburn

**ABSENT**

Donald Dewitt

Also present were Amanda Landis (representing Andy Boxberger of Carson LLP), Jeff Hersha of Jones and Henry Engineering, Karen Williams of Microbyte, Jane Bauer Assistant Office Manager, Pam Johns-Office Manager and Timothy Woodward, District Superintendent. There was also a reporter from The Paper present.

President Boone verified that the Board had copies of the minutes from the May Meeting.

After review the motion was made by Trustee Mikolajczak to approve the May 2025 minutes. The motion was seconded by Trustee Fishburn and passed.

The June claims list was then presented and reviewed including the annual maintenance done by Huber Technology, the invoice from Elan, also the Board verified pricing from Jackson Oil, and the purchase of a new lab scale from Analytical Balance. Trustee Mikolajczak made the motion to approve the claims as presented. The motion was seconded by Trustee Fishburn and passed.

Trustee Dumford reported due to the retiring of office staff, a new billing company, Gemini Billing Services Inc., was contracted to do customer billing at a flat rate of \$4,800 per month. All customer payments will now be sent to Gemini Billing Services Inc. as no payments will be accepted at the district office. Also, a new payroll company, Payroll Professionals, will be responsible for processing payroll and all payroll taxes at a rate of \$100 per payroll.

Amanda Landis verified all Board members had signed their oath of office, stated the Bond Anticipation Note is closing tomorrow, and also verified with Tim the temp agreement had been completed.

Jeff Hersha, of Jones and Henry Engineering, stated he had completed the Certificate of Engineering and verified it had been submitted to Ice Miller via Sara Carell and Lisa Lee. Jeff verified Ice Miller had received all necessary information in the PER. The submission includes plant improvements, and new rotors currently being installed.

Tim Woodward reported he had resubmitted the SRF application per the request of the IDEM commissioner. Tim reported that the plant will be back to full operation (including the oxidation ditch currently being rehabbed by Mason Contracting) for the July Holiday. Tim also reported that the oxidation rehab is on schedule and should be completed by September 1, 2025. Tim verified with Jeff Hersha that Baker Tilly had all necessary information required. Tim stated all syphon lines had been inspected and cleaned prior to the 4<sup>th</sup> of July holiday. Tim added that although no customer payments will be accepted at the office starting August 1<sup>st</sup>, the office will remain open with operating hours of 8 a.m. to 3 p.m.

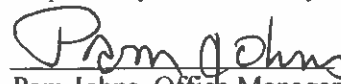
Pam verified that Ashley and Andy would be creating a letter to be sent to all customers stating the new office changes and the rate increase.

There being no further business to bring before the Board, Trustee Young made the motion to adjourn. Trustee Herdrich seconded the motion and the motion carried. The meeting adjourned at 7:28 p.m.

July 21, 2025

  
James Boone, President

Respectfully, submitted by:

  
Pam Johns, Office Manager