

MINUTES OF REGULAR MEETING

OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

The Board of Trustees of the Turkey Creek Regional Sewer District met in the office of said District, 4852 North 1200 West, Cromwell, IN, on the 21st of July 2025. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore, if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked, please do so when acknowledged by the Board. State your name and you will be allowed two (2) minutes for your comment or discussion of your question.

President Boone called for the roll call of members of the Board Shown to be present or absent:

<u>PRESENT</u>	James Boone	Robert Dumford	Don Dewitt
	James Young	Dan Mikolajczak	Brad Fishburn
	Jeff Herdrich		

ABSENT

Also present were Andy Boxberger of Carson LLP, Jeff Hersha of Jones and Henry Engineering, Karen and Michael Williams of Microbyte, Assistant Office Manager Jane Bauer, Office Manager Pam Johns, Office Manager Emily Bush and Superintendent Tim Woodward. Also present was a reports from The Paper.

Before continuing, President Boone introduced the new Office Manager, Emily Bush, to the Board. Board members then reintroduced themselves.

Approval of Minutes:

President Boone verified that the Board had copies of the minutes from the June meeting. After review, the motion to approve was made by Trustee Mikolajczak and seconded by Vice President Dumford and passed.

Approval of Claims:

The July Claims list was presented and reviewed. Superintendent Woodward commented on the Don's Excavating invoices and stated the reason for the large amount was due to a leak. Woodward also stated he was considering adjusting the tap fee. Dumford clarified these were two unrelated items regarding the claim. Woodward also commented on the claim for Eduardo Escutia LLC and the repairs made to the 20 year old shingle roof. Woodward stated all shingle roofs are now metal and that the work was done within a day. Woodward continued by stating the Mason Engineering and Lakeside Equipment Corporation claims were for the plant expansion project and is estimated to be roughly halfway done. Woodward further explained that the Lakeside claims had a 30% hold on them due to issues related to work done. The project is expected to be completed by September. After review, the motion to approval the July claims as presented was made by Trustee Mikolajczak and seconded by Trustee Dewitt and passed.

Report of Officers:

Board Members had no outstanding reports to make.

MINUTES OF REGULAR MEETING

OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

Reports of Committees, Consulting Engineers, Attorneys and/or Superintendent:

Jeff Hersha stated the final payment check of accrued interest for the Northshore/Eastshore project was received in the amount of \$10,704.42. Hersha commented that he has had a number of conversations with a representative from SRF for funding regarding the water utilities and how funding may be available in the future. Hersha also added that he is compiling all unpaid invoices for Jones and Henry Engineering and will have a report to present to the Board in order to get the account up to date. Dewitt stated that the next Sewer Board Study Committee meeting is August 4th and would like Hersha to present the unpaid invoices then.

Woodward commented on the CCR Water Report for 2024 and added that he had not received a response back from IDEM due to a retirement in their office. Woodward stated that he sent the report to Alliance and Woodward was pleased with the report. The report is posted on the Turkey Creek Regional Sewer District website. Woodward also commented on the VOC sampling report from IDEM regarding the drinking water. Added that the levels were below what IDEM requires. Woodward continued by explaining the included photos referenced the "teacup system" for the valves. He added that the valves will need replaced and a brief shut down and draining will need to occur within the year. Woodward added that all collection systems and generators were serviced before the 4th of July holiday. Belts and fluids were checked and serviced. A new pump was put in at Waveland Cove before the Holiday. Woodward stated that new pumps have increased in price and a new pump now costs \$47,000 due to inflation. He also added that his common practice is to buy pumps in bulk to reduce price and rebuild pumps for half the cost. Woodward added that he has three stations that have 30+ year old pumps that are still working at top performance due to his program. Woodward then moved to the 4th of July Holiday and how the plant peaked at 1.85 million MGD and continued to top at 1.2 million MGD over the three day holiday weekend. Woodward added that he was proud of the work his team did over the weekend and the amount of daily checks that were performed on the plant in order to maintain the wastewater flow. Woodward also commented on Ashton Shepherd's report card and his continued schooling. Woodward stated that a new control panel was being installed and that it would run the oxidation ditch with three roaters while one was being reworked. Added that, due to the increase in capacity, the plants permit was increased to 0.6. He also added that he was pleased with the work being done by Mason Engineering and a plan to repaint the three clarifiers is in place through a change order.

New Business:

Office Manager Pam Johns stated that, per Horizon Bank, a motion needed to be made by the Board to add Emily Bush to the bank accounts and to have Pam Johns removed. A statement by President Boone was read: "Pam Johns is going to be taken off and Emily Bush is to be added to Horizon Bank accounts. Everyone else currently listed will stay." Motion made by Boone and seconded by Dewitt and passed.

Boone stated changes he would like to see the Board pass to the employee handbook. He stated that currently Medical insurance is 90 days to be eligible and two years to be eligible for retirement contributions made by the district. Boone stated he would like the two year wait period to be changed to 90 days. He also stated he would like to change the vacation time accrued at 20 years to increase from three weeks to four weeks. The Board discussed how many employees this would affect and Boone commented that these changes would be an incentive to current and future employees. Woodward added that the current guidelines have been in place for many years and need to be updated. Further discussion on insurance waiting periods in place by Nationwide and that clarification would be needed in order to make any changes by the Board.

General Public Business:

MINUTES OF REGULAR MEETING

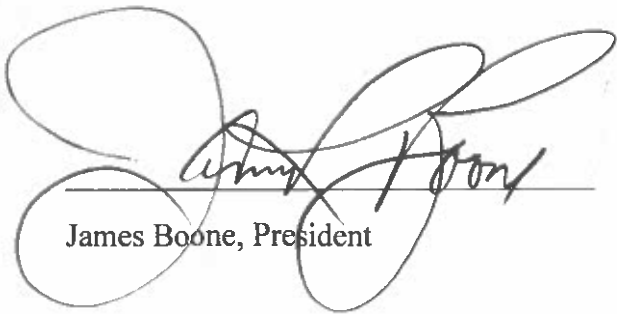
OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

Lily, The Paper reporter, asked for clarification on who the treasurer of the Board is. The Board stated that Dan Dewitt is the treasurer. Lily also asked for clarification regarding the signature cards at Horizon Bank and what their purpose was and for Bush's new title. The Board stated the signature cards are to be able for Board Members and staff to sign checks and Bush's title was Office Manager.


Adjournment:

There being no further business, motion to adjourn the meeting was made by Boone and seconded by Dewitt and passed. Meeting adjourned at 7:36 p.m.


Dated August 18, 2025



James Boone, President



Emily Bush, Office Manager



Tim Woodward, Superintendent