

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 18th of March 2024. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

Vice President Dumford called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Robert Dumford
Dan Mikolajczak
Jeff Herdrich
James Boone

ABSENT

Donald Dewitt
James Young
Brad Fishburn

Also present were Andy Boxberger of Carson LLP, John Magsam and Jeff Hersha of Jones and Henry Engineering, Jane Bauer Assistant Office Manager, Karen and Michael Williams of Microbyte, Pam Johns-Office Manager and Timothy Woodward, District Superintendent. There was also a reporter from The Paper present.

President Boone verified that each Board Member had a copy of the minutes from February 19, 2024 regular meeting.

Trustee Dumford pointed one correction that was needed. He had chaired the meeting and not President Boone. Trustee

Mikolajczak noted a correction needed on the 2nd line of page 2. It was not a sewer leak that was found but was inflow.

Trustee Mikolajczak made the motion to approve the minutes as amended. The motion was seconded by Trustee Herdrich and carried.

After reviewing the claims (Strombeck-when is it used?) the motion was made by Trustee Dumford to pay claim # 5346-5350 from the Water Fund, plus claim # 5307-5345 and 5351, 5358-62 from the Sewer O & M Fund. Also approved were check #'s 2550, 2552 and 2557 from the Water Fund and check #'s 20936-20964 the O & M Fund. The motion was seconded by Trustee Herdrich and carried.

President Boone brought up the need for tracer wire to be used in all pipes including from the District tap and across the property owners lot. There is more and more directional boring which at times can go thru a customer's line. A line was hit when high speed internet cable was being installed causing a home owner have a backup. The company doing the line installation will pay for the repairs that were needed. Tim will video the line to make sure no other repairs are needed. It was decided that the specs should be updated to include the need for tracer wire in all line installations. The type of grinder pump and tanks which have been approved by the District also need to be updated in the specs. Tim will get the information to John for updating. President Boone also asked Tim to make sure all lids had the bolts put back in.

Attorney Boxberger stated he and Tim were putting together a letter to go to all water customers telling them the District will be installing check valves on all water properties. This valve will prevent any back flow that possibly could occur. After discussion Trustee Mikolajczak made the motion to update the Cross Connection Control Ordinance (Ordinance 2024-01). The motion was seconded by Trustee Dumford and passed. Tim stated that he was planning to send the letter at the same time the CCR's are sent to all water customers.

Andy reviewed the time line for SRF projects and funding. The PER will be submitted by the end of March to SRF. The District is required to have a Public Hearing. The District is planning on having one before the next Board Meeting. SRF also requires an income study which Attorney Boxberger will arrange. This study will be used for both any water or sewer projects. SRF will in July or August release a list of funding. There will be three lists 1st Grants awarded, 2nd low interest funding 3rd market (or slightly below) rate loans. Baker Tilly will be required to do a rate study and then depending on

at financing the District may qualify for Baker Tilly will do a review of what impact it would have on the District customer rates. The last income study was done in 2014 and would not be able to be used for this submittal. Attorney Boxberger stated that his office would take care of the income study requirement. Andy verified that he had been told by the state that the Sewer and Water service income survey would be looked at separately.

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Trustee Dumford followed up with Andy regarding the letters that were to be sent to Northshore/Eastshore customers who have (as far as the District knows) not made any arrangements for sewer hookups and also Trustee Dumford asked if any updates regarding the Elli Lilly lines have been received. Attorney Boxberger stated that the letters to the Northshore customers should be going out the week of March 18th and he is still waiting for the title searches from the county for the 6 Eli Lilly properties that the District needs easement verifications since the road was moved.

John Magsam of Jones and Henry reported that Mason is working on the rotor replacement and it should be completed in three weeks.

Jones and Henry is looking into the cost of moving the lines that are in the area of the Eli Lilly road that was moved. The approximate cost of moving the lines was figured at \$300,000.00.

Jeff Hersha of Jones and Henry reported that John is finishing up the PER and will have it ready for the March 31 deadline.

Jeff stated that he had spoken with Baker Tilly and they are putting together the Asset Management Plan for the water side. Jeff is getting the final information and will have all the water and sewer information reviewed and put in the PER for submission by the March 31 deadline. Jeff also had the authorized signatory resolution ready for approval and signatures. Trustee Mikolajczak made the motion to approve the PER and the Signatory Resolution. It was seconded by Trustee Dumford and passed.

President Boone asked about the income survey and whether or not it was to be done before the PER was submitted. Attorney Boxberger said he had checked and the survey does not have to go with the PER but should be sent in as soon as possible.

Trustee Dumford made a motion to approve the Water Asset Management plan being done by Baker Tilly and also to authorize the rate study. The motion was seconded by Trustee Herdrich and passed.

Trustee Dumford reviewed the superintendent's letter and reminded the Board that he was having a open house at the water plant before the next meeting so the Board can see the new tanks and other improvements that have been done. We will meet at the water plant at 5:30, the Public Hearing will be at 6:30 and the Board Meeting at 7:00.

Tim reported that the flushing schedules have been sent out to the water customers. Tim has 8 scheduled for this year starting with March 26, 2024. He also stated that he had included in this month's packet IDEM's new Boil Water Advisory.

Tim reviewed the rotor repairs being done by Mason on the clarifiers.

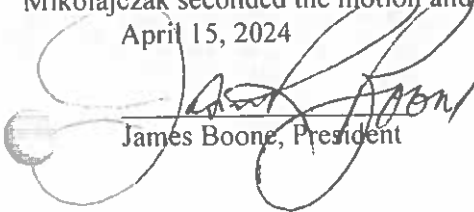
We are finishing the electrical work in the new pole barn and then it will be ready for use.

Tim reviewed the Districts 900 + retention tanks and how they should be taken out of service. If the tank is taken out of service Tim is still figuring out how to cap off the lines to our taps. He will keep the Board updated. Tim will also review the new disconnect policy and make sure nothing has to be added.

Tim also stated that he will get with John and review the District specs to see what updating has to be done.

There being no further business to bring before the Board, Trustee Dumford made the motion to adjourn. Trustee Mikolajczak seconded the motion and the motion carried. The meeting adjourned at 7:58 p.m.

April 15, 2024


James Boone, President

Respectfully, submitted by:


Pam Johns, Office Manager