

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 17TH of October 2022. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of you question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Donald Dewitt
Jeff Herdrich
Robert Dumford
James Boone
Brad Fishburn

ABSENT

Dan Mikolajczak
James Young

Also present were Andy Boxberger of Carson LLP, John Magsam, Anthony Carrier and Jeff Hersha of Jones and Henry Engineering, Pam Johns-Office Manager and Timothy Woodward, District Superintendent.

President Boone verified that each Board Member had a copy of the minutes from the September 19, 2022 regular meeting. A motion was made by Trustee Dewitt to approve the minutes as amended (clarification of fiber optic installation along Northshore/Eastshore). The motion was seconded by Trustee Herdrich and carried.

After reviewing the claims (including questions regarding ferric chloride usage and vactor repairs), Trustee Dumford made the motion to pay claim #'s 4066-71 from the Water Fund, plus claim #'s 4015, 4025-65 and 4075-5 from the Sewer O & M Fund. Also approved were check #'s 2408-09 from the Water Fund and check #'s 19199, 19369-70, 19583 and 19598-627 from the O & M Fund. The motion was seconded by Trustee Dewitt and carried.

President Boone made sure that the Board had received the letter from Gary Furniss. The letter was a thank you from Mr. Furniss regarding help Tim had given the property owner. The property had a failing septic system and the owner could not get a septic permit from the county to replace it. Tim worked with the property owner and the county, they were able to figure a way to tie into the District line. It will be a private line and will have a recapture agreement for other properties that may want to tie in.

Anthony Carrier of Jones & Henry reported on the progress of the Northshore/Eastshore Project. Anthony stated that there are still three manholes to install but the project is approximately 80% done.

John Magsam of Jones & Henry presented pay request # 8. A motion was made by Trustee Dumford to approve pay request #8 from Selge. The motion was seconded by Trustee Dewitt and carried. John also presented change order # 5 from Selge. This change order is to extend the completion date by 45 days. There will be no increase in cost due to the change order. Trustee Dumford made the motion to approve Change Order #5. The motion was seconded by Trustee Dewitt and carried.

John also reviewed the time line and schedule he and Tim put together. Included on the Progress Meeting Agenda is the Asset Management Plan, the Permit renewal, WWTP improvements, panel replacements and Buttermilk Lift Station review.

Attorney Boxberger presented the new porta potty clarification in the Districts Use Ordinance. After discussion including cost for a permit and how long it would be valid, a motion was made by Trustee Dumford that a permit would be issued for 90 days. The permit would cost \$25.00. If an extension was needed a new permit would have to be purchased. The motion was seconded by Trustee Dewitt and carried.

Tim discussed the possibility of contacting all porta potty suppliers to let them know of the new regulations. It was also decided that a sticker would be supplied at the time of the issuance of the permit stating the permit date and expiration date.

Attorney Boxberger also reviewed the notices sent to the property owners who are charged for more than one edu's. He will follow up and keep the Board updated as to any changes that have to be made.

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Tim stated the valve required by HLS has been installed (photo enclosed). He also included in the Board Packet the well inspection report from Ortman stating that the inspection did not find anything needing work.

Tim also reported that the last water line flushing was done for the year. We will notify water customers of the new schedule starting in the spring. Tim also stated that flushing hydrants and ballasts had also been painted.

Tim updated the Board on winter operations at the plant and stated it is now operating with 2 clarifiers. This is part of getting ready for winter operation.

All the liquid sludge (265,000 gal) has been hauled out. Due to an equipment breakdown we were not able to get all the dry out but this should not cause a problem as we have plenty of room available for dry storage.

Tim adjusted the ferric chloride from 30 gpd to 20. This is a result of decreased flow and liquid sludge removal.

Tim reviewed the repairs and improvements made to the vacor truck including a new hose reel and auto wind guide which will make it much easier to use.

The lines under the tracks (county line road) were cleaned and seem to be flowing without any problem.

There were repairs made to a tap on Camelot Lane. A photo was included showing the root ball removed and repairs made. The repairs and improvements needed for Buttermilk Lift Station are being reviewed. This includes the possibility of installing a dike around the lift station in order to eliminate the possibility of overflows. Tim and the engineers will continue to review options and keep the Sewer Committee and Board updated.

Attorney Boxberger will do a title search continue to review the options as the lift station is on DNR property. Attorney Boxberger will research whether an easement was issued at the time the lift station was installed and then became part of the District when TCRSD was formed.

Tim and Attorney Boxberger will also review easements for the properties that flow into Buttermilk and see if check valves should be required.

There being no further business to bring before the Board, Trustee Dumford made the motion to adjourn. Trustee Dewitt seconded the motion and the motion carried. The meeting adjourned at 8:18 p.m.

November 21, 2022


James Boone, President

Respectfully, submitted by:


Pam Johns, Office Manager

**TURKEY CREEK REGIONAL SEWER DISTRICT
REGULAR MONTHLY MEETING
November 21, 7:00 P.M.
AGENDA**

- 1 ROLL CALL
- 2 PRESENTATION AND APPROVAL OR MODIFICATION OF
MINUTES WHICH HAVE NOT PREVIOUSLY BEEN APPROVED
- 3 PRESENTATION OF CLAIMS FOR APPROVAL AND PAYMENT
- 4 REPORTS OF OFFICERS
- 5 REPORTS OF COMMITTEES AND CONSULTING ENGINEERS,
ATTORNEYS, SUPERINTENDENT, ETC.
 Andy Boxberger-Attorney
 Jeff/John -Report of Engineers
 Project Update
 Pay Request from Selge

 Tim: Superintendent's Letter
 Stan Rice- Insurance Update
- 6 UNFINISHED BUSINESS:
- 7 NEW BUSINESS
- 8 GENERAL PUBLIC BUSINESS
- 9 ADJOURNMENT