



MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 20th of June 2022. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Donald Dewitt
Jeff Herdrich
Brad Fishburn
James Boone
James Young
Robert Dumford
Dan Mikolajczak

ABSENT

Also present were Andy Boxberger of Carson LLP, John Magsam, Anthony Carrier and Jeff Hersha of Jones and Henry Engineering, Karen and Michael Williams of Microbyte, Jane Bauer, Assistant Office Manager, Pam Johns-Office Manager and Timothy Woodward, District Superintendent.

Due to Attorney Boxberger having to leave early President Boone started the meeting by having him report on the Sunset Harbor lift station situation. The three lift station property owners had agreed to the District's request regarding maintenance of the station but have since cancelled their contract with Kelko. Attorney Boxberger wanted the Board to review the District's regulations. With the lift station being within the District boundaries but not owned by TCRSD the District would be responsible for reporting to IDEM if any problems occurred. Trustee Dumford asked for clarification for who would be responsible for cleanups and/or repairs if problems occurred. Attorney Boxberger clarified that since the lift station was in the boundaries of TCRSD they would be responsible but could go back to the lift station owners for the cost of the repairs. There was also discussion regarding the possible requirement of backup power for the station. The contract the District had with the lift station owners stated that Kelko would inspect it twice a year but after the inspection Kelko received a notice from the owners stating that they only wanted annual service therefore Kelko canceled the contract. Tim stated that due to the age and location of the station he's not sure that annual maintenance would be adequate. Part of the concern is that if there is a power outage at only one or two pump station owners' property, it could cause an overflow due to one or two properties still pumping. Also there could be a backup generator at one or two but not all locations that could cause problems and overflows. After discussion a motion was made by Trustee Dumford to have Attorney Boxberger send a letter to the three property owners tied to the lift station stating that backup power for the lift station would be required. Attorney Boxberger will also prepare the paperwork to change the District's Ordinance stating the changes made for multiple users. Trustee Dumford also stated that in the letter it should state that responsibility and costs for any repairs and clean up as a result of lift station failure would be the property owners' responsibility. Also maintenance records for the lift station needed to be supplied to the District. The motion was seconded by Trustee Dewitt and carried. Tim stated that the owners repeatedly have asked the District to take over the lift station which we are not interested in doing but even if the District was interested it would take the owners approximately \$60,000.00 to bring it up to the District specifications. The Board requested that Attorney Boxberger send a letter out to the lift station owners prior to July 4th.

President Boone verified that each Board Member had a copy of the minutes from the May 16, 2022 regular meeting. A motion was made by Trustee Young to approve the minutes as written. The motion was seconded by Trustee Herdrich and carried. After reviewing the claims (Lakeside invoice) Trustee Mikolajczak made the motion to pay claim #'s 3762,

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64-65 from the Water Fund, plus claim #'s 3705, 22-61 and 3766-69 from the Sewer O & M Fund. Also approved were check #'s 2372-3708EFT from the Water Fund and check #'s 19179 and 19260-19290 from the O & M Fund. The motion was seconded by Trustee Young and carried.

John Magsam of Jones and Henry presented pay request # 4 from Selge. The motion was made by Trustee Dumford to send the request to SRF for processing. The motion was seconded by Trustee Young and carried.

Anthony Carrier of Jones and Henry reported on the progress along Eastshore Drive. There are now 3456' completed on Eastshore along with 68 taps. This means 36% of the pipe has been installed.

Two of the Selge contractors have tested positive for COVID including the foreman but per Anthony, Selge does have people who can step in. He will keep the District updated if this causes any delays.

Some construction parts have been delivered to Selge and were being kept at their Niles MI home office but per SRF regulations in order to receive payment parts must be located on site. The decision was made to store parts in the District garage. Selge will be responsible for unloading all the materials.

John reported that Niblock has the main line completed along Vawter Park. Niblock is still waiting on parts in order to make the taps. John will keep the District updated as to the estimated completion date as soon as parts are received.

Jeff Hersha of Jones and Henry stated that he is starting to pull information together for the asset management plan which is required by all recipients of SRF monies for projects.

Jeff is still waiting for an IDEM response regarding plant capacities and flows.

There was a small chlorine leak (vacuum pump) at the water plant which has been repaired. We are still waiting for the valves to comply with Homeland and will keep the Board informed.

Tim reported that the annual CCR report has been sent to all water customers.

Tim reported that the request for the IDEM permit needs to be submitted. The permit has to be renewed every 5 years and Tim is working with Brian on it.

Tim verified that Anthony put the parking notices on all the homes along Northshore.

Tim reported on the flows (1 million) he expects over the July 4th Holiday and the changes in the plant he made in order to handle it. Tim reviewed the cell phones and how they are recording the flows at the plant and if any adjustments are needed. With the current set up the plant can now be checked remotely.

Tim showed the Board how the plant was set up to handle all the flow coming in and how the pumps are set.

President Boone asked Tim that in the event Tim was unavailable how would the plant operate? Tim stated that Ryan Cramer had the necessary license to sign the plant reports and submit them to IDEM while plans were made at the District. Tim reviewed all the preparations made for the plant and the 4th of July Holiday. Tim also reviewed sample results back from the lab in Wisconsin. He had samples sent in for testing in order to verify his results. He reported on the alum usage as compared to the ferric he had been using. He had hoped to reduce cost by using alum but after reviewing the results including how close to exceeding the permit and cost he has decided to go back to the ferric. He stated that W.W. Williams did the annual maintenance on the (17) generators. They changed oil, checked the belts and batteries on all the generators.

Tim reported that after filming under the CSX tracks it appears that we do not have to put a new line in. We will continue to check it but for the time being it appears to be ok.

Jeff stated that it is important for Tim to get a SOP done so others can have a better understanding of how the plant runs and how it differs from most plants.

There being no further business to bring before the Board, Trustee Young made the motion to adjourn.

Trustee Mikolajczak seconded the motion and the motion carried. The meeting adjourned at 8:40 p.m.

July 18, 2022


James Boone, President

Respectfully, submitted by:


Pam Johns, Office Manager