

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 20TH of July 2020. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of you question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

James Boone
Robert Dumford
James Young
Dan Mikolajczak

ABSENT

Keith Ort
Donald DeWitt

Also present were Jeff Hersha of Jones and Henry, John Julien of Baker Tilly, Michael Williams of Microbyte, Timothy Woodward-District Superintendent, Andrew Boxberger of Carson LLP, Chelsea Los of The Paper, Jane Bauer, Assistant Office Manager, Alisa Martin, Billing Clerk and Pam Johns-Office Manager. There were also two individuals from the public in attendance.

President Boone verified that each Board Member had a copy of the minutes from the June 15, 2020 regular meeting. Vice President Dumford made the motion to accept the minutes as written. The motion was seconded by Trustee Young and carried.

President Boone verified that each Board Member had a copy of the minutes from the June 15, 2020 Public Hearing. Vice President Dumford made the motion to accept the Public Hearing minutes as written. The motion was seconded by Trustee Mikolajczak and carried.

After reviewing the claims, including explanation of the invoice from Don's Excavating, Inc (water leak on Sir Gallahad). Trustee Mikolajczak made the motion to pay claim #'s 2043-45 from the Water Fund plus claim #'s 2003-2034, 2036-42 and 2046-47 from the Operation & Maintenance Fund. Also approved were check #'s 2176-79 from the Water Fund and check #'s 17428-32, 17434-9, 17451 and 17453-71 from the O & M Fund. The motion was seconded by Vice President Dumford and carried.

President Boone introduced John Julien of Baker Tilly. John is the Districts rate consultant and financial analyst. John was present to give a review of the financial analysis of the District which he completed. After review it was determined that the projected costs for the District would be 1.9 million dollars including approximately \$700,000.00 annually for bond payments. The current revenue is approximately 1.7. This does not include revenue from miscellaneous income the District receives (penalties, treatment, land rent etc.).

As a result John feels that the District will need an annual infusion of approximately \$155,000. He recommended a three year rate increase plan which would involve a 3% increase each year for the next 3 years. At the end of the three years the current rate of \$65.90 would be approximately \$71.85. The last rate increase was done in 2015.

There was discussion why the stepped increase over 3 years instead of one increase for the entire amount was recommended. John feels it's easier for the customers if the increase is done gradually. Trustee Young made the motion to introduce the recommendation to increase the sewer EDU rates by 3% each of the next 3 years. After discussion the motion was seconded by Vice President Dumford and carried.

Attorney Boxberger stated that at the next Board Meeting the rate hearing regarding the new rates would include the availability payment options.

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Jeff Hersha of Jones and Henry reported that he had spoken with Shannon McLeod of Priority Project Resources. She is conducting the survey to see if the District or its customers would qualify for any available grants. She stated that the mail in response was not what she hoped for and the response to phone calls did not result in the needed numbers. She will be doing a door to door survey trying to get the numbers needed to apply for available grants. Jeff reported that the State Revolving Fund had scored the PER and the District did fall into the funding range which means there is potential for low interest funds from the state.

Jeff also presented two new contracts for Jones and Henry to continue with the Districts engineering needs. The contracts were for the planning and design of the possible Northshore/Eastshore sewer expansion and one for general engineering work for the District. The contract for the possible sewer expansion would take the design to the bid process. After discussion Vice President Dumford made the motion to accept and sign both contracts. The motion was seconded by Trustee Mikolajczak and carried.

Tim reported that there was one water leak that has been repaired. He also stated that he will keep the Board updated as to information received from IDEM regarding the drought areas.

The July 4th holiday had record flows but there were no call outs or grinder pump problems and everything at the plant operated as designed.

Tim reported that he had purchased a new sludge wagon. He stated that he is not sure that the current tractor will handle it but will keep the Board updated.

President Boone brought up the few people in the SWAP area that have not yet connected to the District. He believes that there are four home owners that have not hooked up or contacted the District. Attorney Boxberger was asked to send a letter regarding fines for not hooking up. The penalties for not connecting have been waived, but as of August 1, 2020 the Board will stop waiving them and proceed with legal measures regarding refusals to connect. The motion was made by Trustee Mikolajczak to have Attorney Boxberger send a letter to home owners in the SWAP area not yet connected and to start the penalties as of August 1, 2020. All penalties up to Aug 1, 2020 are to be waived. The motion was seconded by Vice President Dumford and carried.

Tim was asked regarding capping off a line and checking for I & I on Treasure Island. He responded that it is scheduled for this week.

A member of the public asked for clarification regarding possible grant monies. Would it go to the home owners or the District? Jeff responded that there could be grants available to the District that would keep the cost of the project down therefore help with rates. Also there maybe grants and loans available to home owners to help offset the cost of installation. It was stated that as there is no downside to responding to the survey which could help with the grant process. The District was asked if they could get that information out which could help the response. The District asked if it would be possible for the newspaper to mention the survey and how it could potentially help with receiving funds for the possible project.

There being no further business to bring before the Board, Vice President Dumford made the motion to adjourn. Trustee Mikolajczak seconded the motion and the motion carried. The meeting adjourned at 7:40 p.m.

Aug 17, 2020


James Boone, President

Respectfully, submitted by:


Pam Johns, Office Manager