

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 16th of December 2019. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of you question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Rex Heil
Dan Mikolajczak
Robert Dumford
James Boone
Keith Ort

ABSENT

Donald DeWitt
James Young

Also present were Jeff Hersha and John Magsan of Jones and Henry, Michael and Karen Williams of Microbyte, Timothy Woodward-District Superintendent, Andrew Boxberger of Carson LLP, Chelsea Los of The Paper, Jane Bauer, Billing Clerk, Alisa Martin, Office Employee and Pam Johns-Office Manager. There was also one individual from the public in attendance.

President Boone verified that each Board Member had a copy of the minutes from the November 18, 2019 meeting. After making a correction correcting the motion for adjournment (Trustee Dumford not Trustee Young). Trustee Heil made the motion to accept the minutes as amended. The motion was seconded by Trustee Dumford and carried.

After reviewing the claims (the name of the County Trustee Attorney Boxberger worked with regarding the re-appointments to the Board, explanation of the propane charges and who owns the tank). Trustee Dumford made the motion to pay claim #'s 1454-5, 1459-61 from the Water Fund plus claim #'s 1398, 1412, 14-43, 49-53, 56-58 and 1462 from the Operation & Maintenance Fund, and #'s 1463 and 1465 from the NEAR Fund. Also approved were check #'s 1768-69 from the Water Fund and 16606-07, 16645, 16655-62, 16664-67 and 16676-81 from the O & M Fund. The motion was seconded by Trustee Ort and carried.

John Magsan of Jones and Henry reported on contracts #4 and #5. Contract # 4 has been completed and he has submitted the invoice for the final payment. Contract #5 has also been completed but final payment is being held until affidavits have been received from the subs stating that they have been paid in full. Tim also has a few things to be completed at the plant. He expects to have everything completed before the next Board Meeting.

President Boone asked Tim when the concrete posts are being installed to protect the Kale Island panel. Tim reported that Don's is to do the work in the next week.

Trustee Dumford asked about the grit room ventilation problem that was discussed at the October Contractors Meeting. Tim stated the ventilation issue had been corrected.

Jeff Hersha reported that a group from Jones and Henry and TCRSD toured the air vac facility in Rochester. The company has been in operation for 50 years and the Board wanted to see if the system would be an option if the District does expand to the Northshore/Eastshore area. Both the Board and Jones and Henry were impressed with the system. The installation would be more involved but in most cases no grinder pump would be necessary.

Tim stated that he is using a new hauler (Keep It Clean) and having him dump in front of the new screener to make sure everything is operating well and the high flow system is working. Tim will continue to have dumping done until spring when the flow levels are up.

Tim reported that 150,000 gallons of sludge were hauled out to the fields but due to the snow fall the rest could not be hauled. This will make for a busy hauling period this spring.

Steve Yoder has been doing some online training for the Vactor truck and will be attending a 3 day training course in March.

TURKEY CREEK REGIONAL SEWER DISTRICT

December 16, 2019

Regular Monthly Meeting

Page Two

Tim stated that he is looking to start up the entire plant in March in order to get ready for the summer season. He has been having some problems with the new pumps plugging up and has talked to Flyte to see what his options are. He will keep the Board updated.

Tim had asked Attorney Boxberger to verify the right of way in the trailer park. Attorney Boxberger verified that it is 50'. Tim feels that most of the shut offs are on the owner's property and not in the right of way and the District would not be able to install meters by the shut offs. This would greatly affect the District's compliance if indeed IDEM requires meters. Tim has applied for another asbestos waiver (good for 5 years). He will report to the Board when he hears back. He will also keep the Board updated as to any new water changes from IDEM. President Boone asked if Tim feels the State will require water meters. Tim feels that at some point they could.

Stan Rice of Lupke Rice Insurance reported on the new commercial policy for 2020. Stan reported that the rates basically stayed the same after taking into account the plant and collection improvements made in 2019 that have been added to the policy. Stan reported that he kept the equipment coverage with Cincinnati Insurance as he feels it is the most comprehensive. It does come in at \$1900.00 higher than other quotes but both Tim and Stan feel it is worth it. Earthquake coverage is not included but Stan can get a quote if the Board wants. Trustee Dumford requested that Stan get a quote and let the Board know what the cost would be. Tim reviewed asbestos pipe regulations for both working with and around the pipe in the water system. Stan reminded the Board that the District does have contractual liability coverage for the railroad.

Stan recommended staying with Erie Insurance for the Districts workman's comp coverage. Stan pointed out the difference in the cyber coverage now included coverage for "Bricking" up to \$250,000.00. Stan stated that he does not have the quote back covering crime coverage. Stan will also check to verify the pollution coverage was the same as last year. After discussion the motion was made by Trustee Mikolajczak to approve the 2020 Commercial Insurance quote submitted by Stan. The motion was seconded by Trustee Dumford.

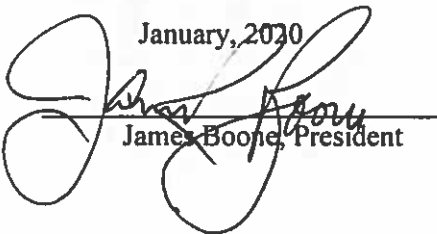
Pam asked the Board to approve the list of requested write-offs. Write-offs have not been done in 3 years. After discussion Trustee Dunford made the motion to write-off the requested \$905.60. The motion was seconded by Trustee Mikolajczak and carried.

President Boone asked Michael Williams to submit in time for the next Board Meeting a quote/estimate for changing each lift station from Scadata to Win-911. President Boone stated that he realized that it is hard to give a firm quote but he does need the estimate for budgeting purposes.

The one member of the public in attendance asked for better information regarding system options if the expansion goes forward in the Syracuse Lake Area. She also asked as far as replacing Rex Heil who is retiring as of tonight's meeting. Rex was appointed by the Governor and names will be submitted to the Governor's office for consideration.

There being no further business to bring before the Board, Vice President Dumford made the motion to adjourn. Trustee Mikolajczak seconded the motion and the motion carried. The meeting adjourned at 7:50 p.m.

January, 2020



James Boone, President

Respectfully, submitted by:



Pam Johns, Office Manager