

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF  
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 16th of September 2019. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of you question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

<u>PRESENT</u>	<u>ABSENT</u>
Rex Heil	James Young
Robert Dumford	
Dan Mikolajczak	
Donald DeWitt	
James Boone	
Keith Ort	

Also present were Jeff Hersha of Jones and Henry, Timothy Woodward-District Superintendent, Andrew Boxberger of Carson LLP, Michael and Karen Williams of Microbyte Enterprises, Chelsea Los of The Paper, Jane Bauer, Billing Clerk, Alisa Martin, Office Employee and Pam Johns-Office Manager.

President Boone verified that each Board Member had a copy of the minutes from the August 19, 2019 meeting. Trustee Mikolajczak made the motion to accept the minutes as written. The motion was seconded by Trustee DeWitt and carried.

After reviewing the claims (including the Vactor hose repair) Trustee Dumford made the motion to pay claim # 1215,18,34-5 from the Water Fund plus claim #'s 1196-98,1200-04,1206-08,1210-12,14,16-7,19-23,25-6,30-3 from the Operation & Maintenance Fund, and #'s 1205,13,22,24 from the NEAR Fund. Also approved were check #'s 1747-48 from the Water Fund and 16427-16456 from the O & M Fund. The motion was seconded by Trustee Ort and carried

Vice President Dumford responded to a list of questions that had been submitted to the District Website. These questions included when the District first installed sewers (1989), the cost to home owners. The District charges were \$893.00 availability and \$766.19 connection for properties on the south side of the lake and due to the flow being treated by Syracuse \$1407.20(connection) for properties on the north side. The charges for the SWAP project were \$2500.00 availability and \$3300.00 capital. The question was also asked regarding the sewers in Enchanted Hills. Enchanted Hills lines were installed prior to the establishment of the District so therefore exact dates are not available but it was sometime in the 1960's. The Board was also asked if the State Legislators would have passed the current regulations if they knew that today it could cost \$15000.00 to connect each home to the District. As this would take a speculative answer Vice President Dumford was advised by legal counsel not to attempt an answer. Tim stated that as required by IDEM he has updated the Districts Emergency Plan for both the Water and Sewer Plants.

Tim and Stan Rice of Lupke Rice Insurance will be working on the commercial insurance policy for 2020 making sure all the new items and plant improvements are covered.

Ortman will be here on October 4<sup>th</sup> to do the annual well check at the water plant. Tim will be replacing 2 hydrants (Fuzzy Bear and Wawasee Circle) this spring. All hydrants have been painted.

Tim reported that all went well over the Labor Day weekend-there were no call outs, grinder pump or lift station problems. The plant reached flows of 800,000 with no problem.

Tim reported on NIPSCO's installation of a new pole that came very close to hitting the Districts force main. He also reported on the last construction meeting and stated that construction is approximately 95% complete and the contractors should make the mid October deadline. Tim expects to have the last pay request at the next Board Meeting.

The Crows Nest development is moving along and everything has so far passed District tests.

The pump at Fascination Place has been repaired and a new one will be installed at the Enchanted Hills Lift Station.

TURKEY CREEK REGIONAL SEWER DISTRICT  
September 16, 2019  
Regular Monthly Meeting  
Page Two

R & R Video will be in this week to video the line from the corner and under the RR tracks to see if there is a problem with the line or it just needs cleaning.

The two new generators have arrived and installation should be completed in the next week.

Tim reviewed the Paul Erst Sewer Contract. Mr. Erst has reached the maximum on his recapture agreement and has approached the District regarding taking over the line. When the line was installed it was on a private road which is now public. Tim is reviewing the contract and area and will get with the engineers and legal counsel and report back to the Board next month with recommendations.

Tim requested that the resolution regarding billing for risers be updated so that it can reflect the current material cost to the District and not have to be redone each time the supplier raises the cost to the District. Attorney Boxberger will have the resolution ready for review at the next meeting.

Tim requested that the Board approve Ryan Cramer to submit the EPA and IDEM reports if Tim is unavailable.

Vice President Dumford made the motion to approve Ryan Cramer to submit reports if necessary. The motion was seconded by Trustee Mikolajczak and carried.

Attorney Boxberger presented the Amended and Restated Use Ordinance which had been introduced at the last meeting and had a public hearing at 6:30 September 16, 2019. The Ordinance allows for a failure to connect penalty to be implemented. This penalty would start at \$5.00/day and increase each month by \$5.00/day up to a maximum of \$100.00 per day. This would go into effect 90 days after the notice to connect has been sent to the property owner. Under the Ordinance the Board does have the authority to issue a waiver. Per the resolution this must be applied uniformly to all property owners. The motion was made by Vice President Dumford to approve Resolution 2019-01 updating the failure to connect regulations. The motion was seconded by Trustee DeWitt and Resolution 2019-01 was approved.

Jeff Hersh of Jones and Henry reported on Contracts 4 and 5. Contract #4 (collection) should be completed this week when the generator hook up is completed. Contract #5 is still on schedule for the October completion date. Jeff did present documents to update the on call and small projects agreement and also a due diligence agreement (used for future projects research prior to pursuing financing). The due diligence report (PDR) is one that would be necessary when looking at loans from state or federal sources. The motion was made by Vice President Dumford to approve both documents presented by Jeff. The motion was seconded by Trustee Mikolajczak and carried.

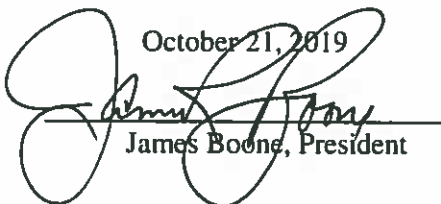
Brad Wagnon (property owner) stated that he would like to receive a copy of the original letter sent to property owners regarding possible service in the Northshore/East Shore area. Pam will email him a copy of the letter which was originally sent out by Jones & Henry.

The Board was asked regarding when the Enchanted Hills sewers were installed and by whom. Tim stated the sewers were put in in the 1960's and there was a small plant at this location called the Wawasee Water, Co. When the District was formed the EPA required that in order to get funding the Wawasee Water Co be included. TCRSD started construction in 1988 and went online in November 1990.

Chelsea asked if the PDR when completed by Jones and Henry would be available for review. Attorney Boxberger stated that it will be a public document and available for review. The question was asked if the District had a preference as to what type of system the District uses. Tim responded that a gravity system is always looked at first but not always possible due to elevations. Other system reviewed would include a vacuum system and grinder pump. Also a hybrid system will be looked at.

There being no further business to bring before the Board, Trustee Mikolajczak made the motion to adjourn. Vice President Dumford seconded the motion and the motion carried. The meeting adjourned at 7:45 p.m.

October 21, 2019



James Boone, President

Respectfully, submitted by:



Pam Johns, Office Manager