

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 17th day of December 2018. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

.President Heil called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Rex Heil
James Boone
Donald DeWitt
Dan Mikolajczak
Robert Dumford
James Young

ABSENT

Keith Ort

Also present were Jeff Hersha of Jones and Henry, Timothy Woodward-District Superintendent, Andrew Grossnickle of Beers, Mallers, Backs & Salin LLP, Chelsea Los of The Paper, Michael and Karen Williams of Microbyte, Jane Bauer, Billing Clerk and Pam Johns-Office Manager.

There were also 4 people attending the meeting in order to get more information and state their concerns regarding the possible expansion of sewer service in the Northshore and Eastshore area.

President Heil verified that each Board Member had a copy of the minutes from the November, 2018 meeting. Trustee Boone made the motion to approve the minutes as written. The motion was seconded by Trustee Dumford and carried.

After a brief discussion including explanation of the SWAP replacement parts (3 pumps and 2 control panels) plus the invoice from Hartley Builders (the new storage building). Trustee Mikolajczak made the motion to pay claim #'s 8745-8771 and 8773-5 as listed on Operation & Maintenance. The motion also approved claim #'s 8776-79 and from the Water Fund plus prepaid check #'s 15779-813 from the Operation & Maintenance Fund, and 8780-82 from NEAR. The motion was seconded by Trustee Boone and carried.

President Heil reported that the Board has not heard from Syracuse.

Treasurer DeWitt reported on the result of the recent audit and the three areas noted in the exit conference. One area was an accounting issue which had been addressed and the other two areas were concerning process and internal control for purchases and establishing limits. The District would also have to put in place a procedure to monitor this process.

Trustee Dumford reported on the Personnel Committee annual employee review for 2019. The recommendation was that an across the board 3% raise be given employees for 2019.

Trustee Dumford made the motion to approve Resolution 2018-3 giving all employees a 3% wage increase effective with the January 9, 2019 payroll, Trustee Boone seconded the resolution and it carried.

Tim reported the water plant has not had any issues during the month.

He had the underground fuel tank at the plant filled and in case of a power outage the plant could run 7 days.

He also had the ferric chloride tank filled while there was a 2 cent per pound discount offered. This should be approximately a 6 month supply depending on when the District redirects the flow from Syracuse.

TURKEY CREEK REGIONAL SEWER DISTRICT
December 17, 2018
Regular Monthly Meeting
Page Two

Tim reported that a pump went down at the Stroh Lift Station. He is waiting to get a quote for both rebuilding and new.

He showed the Board flow dishes he had a company make. The dishes will fit the districts retention tanks. Of the 800 tanks he feels that approximately 60-80 dishes would take care of the areas that are under water when lake levels are high. The cost would be \$5500.00/100. The District's standard for new tanks will now include the dish.

Jeff reported that the contractors are working on the material and equipment submittals for review and also are reevaluating their start dates based on weather.

They are to meet on site with the District Project Engineer to review schedules. Jeff and Tim will keep the Board updated.

Stan Rice reported that the 2019 commercial insurance rate estimates are actually down \$2000.00.

There being no further business to bring before the Board, Trustee Mikolajczak made the motion to adjourn. Trustee Young seconded the motion and the motion carried. The meeting adjourned at 7:18 p.m.

January 21, 2019


Rex A. Heil, President

Respectfully, submitted by:


Pam Johns, Office Manager