

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 19th of July 2021. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of you question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

James Boone

Keith Ort

James Young

Robert Dumford

ABSENT

Donald Dewitt

Brad Fishburn

Dan Mikolajczak

Also present were John Magsam and Jeff Hersha of Jones and Henry, Chelsea Los of The Paper, Michael Williams of Microbyte, Jane Bauer, Assistant Office Manager, Pam Johns-Office Manager and Timothy Woodward, District Superintendent There were also two individuals from the public in attendance.

President Boone verified that each Board Member had a copy of the minutes from the June 2021 meeting. Trustee Dunford made the motion to accept the minutes as written. The motion was seconded by Trustee Ort and carried. After reviewing the claims including reviewing fuel costs and what type of fuel is used in the District vehicles Trustee Ort made the motion to pay claim #'s 2907, 2938-41 from the Water Fund, plus claim #'s 2895, 2900, 2909-37, 2943 and 2986 from the Sewer O & M Fund. Also approved were check #'s 2250, 2279, 2281 from the Water Fund and check #'s 18373-4, 81,85-92, 18401-11 from the O & M Fund. The motion was seconded by Trustee Dumford and carried.

Attorney Boxberger presented Resolution 2021-02 which would allow the District to repay the General Fund for expenses paid up to \$400,000.00 relating to the Northshore/Eastshore Project prior to bonds being received. This replaces section 3 of the initial resolution (#2020-03). Trustee Dumford made the motion to approve Resolution # 2021-02. Trustee Young seconded the motion and it carried.

Attorney Boxberger stated that the Board needed to hire an appraiser for three sites in the Northshore/Eastshore area. This is for two pump stations. Pump station # 3 and # 5 which involves two property owners. Under federal law if a property is valued at less than \$10,000.00 the District can do a waiver valuation. The District will have to do appraisals (\$1900.00 per property) for the Hayes site and the golf course site and also be ready to start emanate domain proceedings. The property owners have been notified. The District will schedule soil testing and be ready to proceed but hopefully the property owners will work with the District and legal proceedings can be avoided. The motion was made by Trustee Young to hire the appraiser for the properties in question. The motion was seconded by Trustee Dumford and passed.

The project financing options were discussed by Attorney Boxberger. The SRF list came out and the District was # 19 which means that at this time SRF funding is not an option. Attorney Boxberger feels that the District should look into open market bonds since the interest rate would not make that much of a difference over the life of the loan. The SRF rate is currently 2%. Attorney Boxberger will meet with Jeff Rowe of Baker Tilley to review options and have the Bond Ordinance at the next meeting. Attorney Boxberger pointed out that as a result of submitting the application for a SRF Loan the District is automatically put in the mix for a Swift Grant from the state. These funds are administered by the SRF but are not part of their loan program. The grant program is based on a scoring system and Attorney Boxberger stated that if the District received monies from Kosciusko County from their American Recovery Funds it could help with receiving Swift funds. After discussion the motion was made to submit a request (\$600,000.00) to the county for the purpose of repaving the road after the sewer line installation.

TURKEY CREEK REGIONAL SEWER DISTRICT

July 19, 2021

Regular Monthly Meeting

Page Two

The motion was seconded by Trustee Dumford and carried.

So the District may still be considered for SRF Funds Jeff did send the technical information that had been requested by the SRF. Jeff and John are working on the final design and plan on going out for bid August 1st. Once the District goes out for bid contractors have six weeks to submit them. After bids are received and reviewed the District will start the Bond process.

Jeff stated that the District was still operating under the 2020 on call agreement and submitted one for 2021. The motion was made by Trustee Young to update the on call agreement for 2021. The motion was seconded by Trustee Dumford and carried.

Tim reported on the July 4th holiday flow. The flow peaked at 1.5 million and ran at approximately 1 million for the four day holiday.

There were no call outs over the weekend. All the changes Tim made in the system in order to prepare for the increased flows worked as planned. Tim was able to meet all permits and all required samples were done. With the system having 39 miles of lines, 8 siphon lines, 377 grinder pumps and 818 retention tanks and not having any issues Tim pointed out that it was a testament to the staff for a job well done.

Both Tim and Jeff feel with the data that has been collected over the years they will be able to plan for the expansion. Tim will continue to review the information collected for any changes he would want to make with an increased flow. He did review changes he wants to make in the oxidation ditches and will continue to monitor the pump run times. Tim and Brian Houghton of Jones and Henry are reviewing the plant data and feel they can submit information to IDEM which would increase the capacity allowed in the plant.

Tim reported that he has still not heard from Homeland Security regarding the air release valves they requested. Tim will have the work done as soon as he gets the information. Everything else requested as a result of the inspection has been completed.

Tim received notice from David Forsee of IDEM stating that the samples that have been done quarterly have all been within the acceptable range and that after the next sample the District will be put on an annual schedule.

Tim reported that on July 6th he had repairs done to the well at the plant. This will help with the pressure problems we've had.

Tim asked Attorney Boxberger to review the Wellhead Protection Plan Phase II to make sure all requirements are met before the land auction and whether updates will be required to the Plan.

Tim verified that the repairs discussed at the last meeting for both the golf course and railroad tracks have been completed.

Tim stated he met with Natalie Parks. She has been retained by the Syracuse-Wawasee Park Foundation. The foundation is planning to expand the walking trail and needed information regarding the location of the district lines. He gave her a map of the district and reviewed the easement regulations. She will get back to Tim to follow up with any questions.

President Boone reminded the Board that the land (59.3 acres next to the water plant) auction is being held on August 9th at 6:00 PM. The auction is being run by JR Hahn and is being held at the District Office.

When asked by a member of the public Attorney Boxberger explained the emanate domain process and stated he is hoping not to have to use it but since it can be a lengthy process he is beginning the filing in case it becomes necessary.

There being no further business to bring before the Board, Trustee Dumford made the motion to adjourn. Trustee Young seconded the motion and the motion carried. The meeting adjourned at 7:46 p.m.

August 16, 2021


James Boone, President

Respectfully, submitted by:


Pam Johns, Office Manager