

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 15th of February 2021. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of you question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

James Boone
Robert Dumford
Dan Mikolajczak
Keith Ort

ABSENT

Donald Dewitt
James Young

Also present were John Magsam and Jeff Hersha of Jones and Henry, Timothy Woodward-District Superintendent, Andrew Boxberger of Carson LLP, Chelsea Los of The Paper, Jane Bauer, Assistant Office Manager, and Pam Johns-Office Manager. There were no individuals from the public in attendance.

President Boone verified that each Board Member had a copy of the minutes from the January 2021 meeting. Trustee Ort made the motion to accept the minutes as written. The motion was seconded by Trustee Mikolajczak and carried. After reviewing the claims Trustee Mikolajczak made the motion to pay claim #'s 2553-57, 2562-63 from the Water Fund, claim #'s 2551-52, 2558, 2561 from the Northshore/Eastshore fund plus claim #'s 2513, 2515-20, 2522-28, 2531-34, 2536-50, 2560, 2564 from the Sewer O & M Fund. Also approved were check #'s 2331-32 from the Water Fund and check #'s 17958-65, 17967, 17969-70, 17980 and 17982-17993 from the O & M Fund. The motion was seconded by Trustee Ort and carried.

Attorney Boxberger reviewed the application forms that are necessary for the required Bond insurance. All Board members and District employees who have check signing authority must fill out. Attorney Boxberger figures the cost will be approximately \$1600.00/year.

Attorney Boxberger also requested that all Board members sign and return the Oath of Office.

John Magsam of Jones and Henry stated that the Northshore/Eastshore plans will be ready to go to IDEM by the end of February. John will follow up with the County Highway Dept. to make sure there is no confusion concerning easements and where the District is planning to run lines along Northshore.

Jeff Hersha of Jones and Henry sent a response to IDEM regarding the items brought up during the water inspection. Tim will keep the Board updated as the IDEM requests are taken care of.

Tim reported that all lift stations and block heaters are being checked daily to make sure everything is running smoothly in the extreme cold and snow. The generators are also checked every Monday to make sure they are transferring correctly.

He stated that the Homeland Security inspection of the water tanks at the water plant has been postponed due to weather. After discussion with the inspector from Homeland Security Tim has found that the tanks will need air release valves installed.

Tim spoke with Syracuse Glass to see if a window could be installed in the chlorine room rather than getting a new door. The water inspector stated that a window is required this area.

The water usage has doubled due to homeowners keeping water dripping in order to keep pipes from freezing. This is something the District has always recommended and so far there have been no callouts regarding frozen/burst pipes. Tim has been following up on the insurance claim from the power surge last year. He has been told that the final payment will be sent this week and he will then approve payment to WW Williams.

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All the Toric Panels have been checked and the filters replaced. Tim will continue to check them and make sure that the panels are working and recording correctly.

Tim reported that a line was hit on Buttermilk Drive. Repairs have been made and the contractor responsible for the damage has agreed to pay all repair and labor costs.

Tim feels that the District should go ahead with the Cyber Security Plan even though it isn't technically due yet. He feels that as a result of hacks like what just happened in Florida the District would be better off doing a Cyber Plan as soon as possible. He has spoken with Michael Williams of Microbyte to see about starting the process and will keep the Board updated.

Brian Houghton and Tim are looking at the plant design and capacity. They feel that with the way the plant is operating the capacity and loading allowed for the District Plant should be increased.

There being no further business to bring before the Board, Vice President Dumford made the motion to adjourn.

Trustee Mikolajczak seconded the motion and the motion carried. The meeting adjourned at 7:36 p.m.

March 15, 2021

Respectfully, submitted by:



James Boone, President



Pam Johns, Office Manager