

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 21st of September 2020. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of you question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

James Boone
Robert Dumford
James Young
Keith Ort

ABSENT

Dan Mikolajczak

Donald DeWitt

Also present were Jeff Hersha of Jones and Henry, Timothy Woodward-District Superintendent, Andrew Boxberger of Carson LLP, Chelsea Los of The Paper, Jane Bauer, Assistant Office Manager, Alisa Martin, Billing Clerk, Michael and Karen Williams of Microbyte and Pam Johns-Office Manager. There were also four individuals from the public in attendance.

President Boone verified that each Board Member had a copy of the minutes from the August 21, 2020 meeting. Trustee Dumford made the motion to accept the minutes as written. The motion was seconded by Trustee Ort and carried.

After reviewing the claims (including explanation the \$12,500.00 for the RAS Pump) Trustee Dumford made the motion to pay claim #'s 2198-2200, 2202-04 from the Water Fund plus claim #'s 2162-96, 2205 from the Operation & Maintenance Fund. Also approved were check #'s 2192-4, 96 from the Water Fund and check #'s 2208, 10 and 17580-17633 from the O & M Fund. The motion was seconded by Trustee Young and carried.

Attorney Boxberger had introduced the Amended and Restated Use Ordinance # 2020-03 two months ago. The public meeting was held during the August Meeting. Trustee Young made the motion to pass Ordinance #2020-03. It was seconded by Trustee Dumford and passed. Attorney Boxberger introduced Resolution # 2020-04 Confirming a PER and affirming submittal to the SRF. Trustee Young made the motion to approve Resolution # 2020-04. It was seconded by Trustee Dumford and approved.

Jeff Hersha of Jones and Henry reported that he had received a request from the IFA for information regarding the PER. Jeff will get the response sent in by the September 30 deadline. Jeff has contacted them regarding the environmental study requested. The survey has been delayed and Jeff will get the information in to the IFA as soon as possible. Jeff reported that he has spoken to the grant writer and she has requested a meeting to go over the results received so far and review options.

Tom Yoder, owner of a property on Vawter Park Road, attended the meeting to request an extension for hooking into the District sewer line. Mr. Yoder originally received an exemption for the building as he had plans to tear it down. His plans have since changed and he is now planning on rebuilding a structure on the property. Due to various circumstances including delays due to Covid-19 Mr. Yoder has not hooked up in time to avoid fines. He does have a contract with Kline's and everything should be completed within the next few weeks. Mr. Yoder is requesting that the fines be waived. The Board stated that they will review the fines once the building is hooked up and inspection has been completed. They requested that Mr. Yoder attend a meeting and speak to them at that time. Tim reported that he had received responses from all but one property owner in the SWAP area that had received letters regarding fines that would be assessed for not hooking up. Attorney Boxberger reported that he had received a call from the owner Tim that had not spoken with. Attorney Boxberger told the owner that if he had questions he would need to speak to the Board. Attorney Boxberger stated that the fines start at \$55.00/day and if necessary liens can be filed on the property.

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Tim reported that the annual well inspections had been completed and no issues had been found.

Tim also stated that he had spoken with the Health Department regarding a building being done which included an underground tank. Tim was told it was a tank for oil when working on cars. Tim's concern was that it is in the well protection area and could cause a problem if it leaks. The Health Dept. checked it and gave their approval.

The District has had complaints regarding a water leak on Pixie Parkway. A wet spot was seen but when checked no leak was found. Tim also had Don's dig in the area to see where the possible leak was coming from but again no leak was found. Tim will continue to check the area.

Tim reported that the District is exempt from some requirements that IDEM has for water utilities due to the District not having meters and billing on a flat rate. He will let the Board know if this changes. Tim reported that a valve on the chlorine system was repaired.

Tim reminded the Board that in September 2019 he reported on the sludge program and the changes he expected due to the Syracuse flow and the increase due to the SWAP area being completed. Due to the 900 tanks the District has that create hydrogen sulfide more sludge is created and adjustments at the plants oxidation tanks must be made and monitored. Tim also reported on the District's treating of septic tank waste and how it can help the biology at the plant when monitored properly.

Tim reported that he gathered all the flow data from July 4th weekend especially from the Vawter Park Lift Station and after review he feels the plant would be able to handle flow from the Northshore/Eastshore area with just a few minor adjustments. He feels he could operate it even if one clarifier was down.

Tim reported that Mason Engineering is coming in to check the painting of the clarifier they did last year. Tim feels that it needs to be checked and perhaps redone.

He is also getting a quote from Niblock to repair a valve at the plant. This would be done this fall while the tank is shut down. Tim stated that he had to replace a sensor on the ferric chloride pump and now has a backup if needed.

Tim reported that he was again asked to take over the Sunset Harbor Condo Lift Station. He stated that he is not ready to make a recommendation but does feel the District may want to consider it since it is in the District boundaries. Tim also reaffirmed that the District has proper safety equipment and that staff has been trained not to enter manholes thus avoiding a tragedy like Columbia City had. Tim also reported that the private extension along Fascination Way has been completed, inspected and dedicated back to the District. Tim also stated that he has ordered new plugs for three of the lift station generators. Tim asked Attorney Boxberger to do 2 resolutions-one for the sale of grinder pump risers and one for the connection fitting that may be needed for new construction. Tim reported that he is working on getting "No Parking" signs to put at lift stations.

The District has 80 valves some of which we have not been able to turn. We are having the valve supplier come in and work with us on what machine we need in order to be able to turn valves. Tim will report back to the District.

Tim reviewed the report from Middlebury Electric regarding Fascination Place LS. The system was giving false call outs so Tim had Middlebury review the data. He will then get with Michael to see what changes or fixes may have to be made. President Boone asked if the Board thought it would be helpful to send out a request asking what customers have installed generators. The Board will decide if they want the question included on the March bills.

After discussion and review Trustee Young made the motion to void checks that have been outstanding for over two years. The motion was seconded by Trustee Dumford and carried.

Pam asked how the Board wanted the middle school charged (# of edu's). President Boone stated the school should be charged based on the number of students it could have in person this year.

There being no further business to bring before the Board, Trustee Young made the motion to adjourn. Trustee Dumford seconded the motion and the motion carried. The meeting adjourned at 8:20 p.m.

October 19, 2020


James Boone, President

Respectfully, submitted by:


Pam Johns, Office Manager