

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF  
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 20th of January 2020. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of you question.

The meeting opened with the election of officers for the year 2020. Trustee Mikolajczak made the motion to maintain and keep the officers in same positions in 2020 that served in 2019. The motion was seconded by Vice President Dumford and carried. The officers for 2020 are President- James Boone, Vice President- Robert Dumford and Secretary/Treasurer- Donald Dewitt.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Rex Heil  
Dan Mikolajczak  
Robert Dumford  
James Boone  
Keith Ort  
Donald DeWitt

ABSENT

James Young

Also present were Jeff Hersha of Jones and Henry, Michael and Karen Williams of Microbyte, Timothy Woodward-District Superintendent, Christopher Nusbaum of Carson LLP, Chelsea Los of The Paper, Jane Bauer, Billing Clerk, and Pam Johns-Office Manager. There were also two individuals from the public in attendance.

President Boone verified that each Board Member had a copy of the minutes from the December 16, 2019 meeting. Trustee Mikolajczak made the motion to accept the minutes as written. The motion was seconded by Trustee Dumford and carried.

After reviewing the claims (the new checks order from Boyce Forms, the lawn care contract from Simeon's which is paid monthly and the Health Saving paid annually) the motion was made by Vice President Dumford to pay claim #'s 1527-31 from the Water Fund plus claim # 1499-1519, 1521-26 the Operation & Maintenance Fund, and #'s 1532-33 from the NEAR Fund. Also approved were check #'s 1775-77 from the Water Fund and's 16722, 24, 31-9, 41-2, 45-6, 55, 67-71 and 17030 from the O & M Fund. The motion was seconded by Trustee Dewitt and carried.

Christopher Nusbaum (covering for Attorney Boxberger) reported that he and Attorney Boxberger are reviewing the Water Ordinance for needed updates and also evaluating the rates.

Tim had also asked Attorney Boxberger to research the right of way regulations regarding water lines. Tim thinks that back in the 1960's the water shut offs were installed on private property which could affect how the District handles the new state regulations and requirements. Tim hopes to have the information to report at the February Meeting. He is researching water meter systems as he feels that at some point they may be required. He is also researching with Jeff Hersha grant availability for water system improvements.

Attorney Nusbaum stated that the sewer use ordinance has been reviewed and the rate ordinance will be reviewed. Jeff Hersha reported that Jones and Henry are wrapping up contracts 4 and 5. They have received all the sign offs from the subs and the final payments are listed on January's claims list.

Jeff stated that the PER is progressing regarding possible expansion in the East Shore/Northshore area. The engineers are looking at options including gravity flow, grinder and vacuum systems. Jeff will keep the Board updated but as of now plans on having a report ready for the March meeting. Jeff also reported that he had met again last week with the Kosciusko Health Dept. to get further septic and permit information in the possible expansion area. Jeff reported that he will be attending the state water conference the last week of January and will report back to the Board with updates regarding new requirements and also current grant information. Jeff also feels that the District should start planning for possible mandatory asbestos pipe replacement. The District does have a waiver but Jeff and Tim feel

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that in the future, replacement plans might be mandated by the state.

Jeff confirmed that the PER should be ready for discussion at the March Meeting.

Tim stated that Water Plant is running well. He has not had any problems at the Plant. Required copper and lead reports have been submitted to the state. All testing and samples came in with required levels.

Tim reported on the IDEM inspection that was done this month. It went well and requires no response to the state.

Tim requested that Mike post the report on the website and thanked his staff for their hard work.

Tim reported on the power outage that occurred on New Year's Day. He was notified at 4:30 am that a utility pole was hit and the pole bounced causing arcing in our lines and coils which caused the backup generators not to work. Power was out for seven hours.

Middlebury Electric was able to come in and get things back on line by 3:30 pm.

Tim was able to contact WW Williams and within three days got a backup generator and control panel rented and set up. The district generator has now been repaired and Tim is waiting for the new transfer switch so everything can be put back in order. Everything including a copy of the police report has been submitted to insurance. The driver that hit the pole does have insurance coverage and was arrested for drunk driving.

Tim reported on the January 10, 2020 rain event (4"). The runtimes at the Leeland Lift Station went up substantially (2 hours to 11). After review Tim is installing 40 dishes in the low areas which will stop much of the clear water that gets in from the current tank lids. He has ordered 100 more lids to complete all the low lying areas. He will continue to monitor run times at all lift stations. Vice President Dumford also verified that the next area Tim will be working on is in the Bay Shore area.

Tim reported that the motor in clarifier 3 has been replaced and the original sent for repair to be used as a backup.

Tim stated that the RAS pumps are not working as engineered by FLYT. Tim and Brian have made a change to use ABS Pumps which will correct (reduce) the flow speeds in the clarifier.

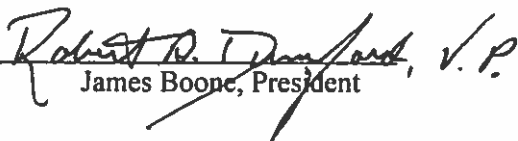
Tim reviewed the telemetry map with the Board. After discussion including the fact that years ago the plan was made to replace Scadata with Win 911. Michael estimated that the total cost to complete the conversion for lift stations (20) would be \$54000.00 "all in". This includes the cost for the equipment (\$1200.00), programming (\$99.00-\$150.00) and installation (\$198.00) per lift station. Win 911 is cloud based, uses a Verizon Network and a modem would be needed for each lift station. Michael reviewed the Scadata and Win 911 system. The Scadata radio has a cost of approximately \$5000.00. After discussion regarding the Scadata and Win 911 systems the motion was made by Vice President Dumford to order 2 WIN 911 units to have on hand for Scadata replacements as needed with the goal of eventually replacing all Scadata radios. The motion was seconded by Trustee Ort and carried.

President Boone asked Pam regarding the payoff for the Vector Truck. Pam stated that at month end it was \$26000.00. The interest each month is \$58.50. After discussion Trustee Dewitt made the motion to pay off the Vector this week. The motion was seconded by Trustee Ort and carried.

Vice President Dumford asked Chelsea to thank Deb Patterson for the newspaper article she wrote for the Mail Journal. He felt that the article was very factual and well written.

There being no further business to bring before the Board, Vice President Dumford made the motion to adjourn. Trustee Ort seconded the motion and the motion carried. The meeting adjourned at 8:04 p.m.

February 17, 2020

  
James Boone, President

Respectfully, submitted by:

  
Pam Johns, Office Manager