

MINUTES OF A REGULAR MEETING

OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 21st of October 2019. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Rex Heil

Robert Dumford

James Young

Donald DeWitt

James Boone

Keith Ort

ABSENT

Dan Mikołajczak

Also present were Jeff Hersha of Jones and Henry, Timothy Woodward-District Superintendent, Andrew Boxberger of Carson LLP, Michael and Karen Williams of Microbyte Enterprises, Chelsea Los of The Paper, Jane Bauer, Billing Clerk, Alisa Martin, Office Employee and Pam Johns-Office Manager. There were also 10 members of the public in attendance.

President Boone verified that each Board Member had a copy of the minutes from the September 16, 2019 meeting. Jeff Hersha had two corrections that needed to be made. What was referred to as "Due Diligence Report" is actually a "Preliminary Engineering Report" and PDR should actually be PER. A correction was also made to the September roll call, Trustee Heil was not at the meeting. Trustee Dewitt made the motion to accept the minutes as amended. The motion was seconded by Trustee Ort and carried.

After reviewing the claims Trustee Heil made the motion to pay claim # 1309, 13-17 from the Water Fund plus claim #'s 1274-85, 87-93, 95-1301,03,10-12 from the Operation & Maintenance Fund, and #'s 1318-21 from the NEAR Fund. Also approved were check #'s 1753-55 from the Water Fund and 16490-16541 from the O & M Fund. The motion was seconded by Trustee Dewitt and carried.

Vice President Dumford started the meeting by presenting a plaque to Superintendent Woodward for 30 years of dedication and service to the District.

Attorney Boxberger presented the Board with resolutions he had been requested to update. Resolution 2019-2 sets parameters for purchases. The superintendent is authorized to make purchases up to \$25,000.00. Purchases from \$25,001.00-\$50,000.00 require 3(if possible) quotes which are then presented to the Board for review and final decision. Any purchases over \$50,000.00 are required to follow IC 5-22-8-3 and over \$150,000.00 IC 5-22-7. Resolution 2019-2 was read by President Boone, seconded by Trustee Young and was accepted.

Attorney Boxberger presented Resolution 2019-3 which approves the pass-through charge for customer riser ring purchases. The resolution approves the District to invoice for the cost of riser ring plus \$25.00. The motion to approve Resolution 2019-3 was made by trustee Dewitt, seconded by Vice President Dumford and was accepted.

Ordinance 2019-4 was presented by Attorney Boxberger. Ordinance 2019-4 is the 2020 wage and salary ordinance for the coming year. The Ordinance approves the hiring of Steve Yoder (full time) and the hiring of Alisa Martin (part-time). The new hires are effective November 1, 2019 with the wage increases for current employees are to go into effect December 26, 2019. The motion was made by Vice President Dumford to approve Ordinance 2019-4. The motion was seconded by Trustee Young and carried.

Attorney Boxberger presented a "Property Transfer and Assumption Agreement" for the private Paul Erst line. Mr. Erst has requested that the District take over the private line he installed in June 2005. The recapture agreement has been completed and he requested that the District take over ownership. After review Tim feels it would be a good idea since the line was installed to District specs and more homes would be able to hook-up if they wanted sewer service.

TURKEY CREEK REGIONAL SEWER DISTRICT

October 21, 2019

Regular Monthly Meeting

Page Two

After discussion Trustee Young made the motion to take over the Paul Erst Line. The motion was seconded by Vice President Dumford and carried.

Tim thanked the Board for the plaque and kind words. He stated he loves the work he does, the District, and is thankful for a supportive Board.

Tim reviewed the annual well/water report done by Ortman. The inspection went very well and Ortman stated that there was no maintenance needed at this time.

Tim did receive notice that IDEM is implementing a new water audit to be done by August 2020. The audit is basically to track water being lost by utility companies. Tim will take the class and keep the Board informed if anything else is needed.

Tim also sent IDEM all our updated contact information with Chet listed as the backup contact. He also listed himself as cyber contact and will get with Mike once the State decides on and implements their new requirements. Tim also reviewed the problem he has had with the new clarifier baffles that were installed as part of the SWAP project by Lakeside, Inc. Tim felt that they had not been designed correctly and has been working with Lakeside to make sure repairs would be done to stop damage to the fiberglass. New brackets have been designed and will be installed this month by Cornerstone at no cost to the District. Tim also reported that he had new stainless walkways installed over the tanks as the old galvanized ones had rusted and were unsafe to walk across.

The District will be hosting the November NIOA Meeting. The meeting will be held November 13 with the District and Jones and Henry suppling lunch and giving Plant tours. A presentation will be done by Xypex, a sewer coating and painting company.

Tim had reported at the last meeting that the PLC (which runs the pumps at the lift station) was not working properly. The same thing happened again and Tim discovered it was not the PLC but a transducer that had failed. He was able to replace it with one from the plant and will order a new one.

Enchanted Hill's panel keypad had to be replaced. Toric did the replacement-we now have an extra in stock and have had training in how to replace it if necessary.

Siphon lines in Leeland Channel have been marked for dredging.

Five manholes were raised along Crow Road. The County supplied the parts and the District will replace them.

Jeff reported on Contracts 4 and 5. Both are wrapping up and as soon as the generators are installed, now scheduled for October 28 the District should be able to check and sign off on the contract with Niblock. Inspections and subcontractor sign offs will start being done. Jeff will keep the District updated.

Jeff also announced that Tim has been asked to sit on the NIOA Board.

Trustee Heil announced that he will be resigning after the December 2019 Meeting. He has served on the Board for almost 20 years-9 of them as president.

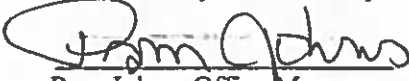
The Board was asked regarding Vawter Park "opting out". Tim explained that all homes that have sewer available have hooked up and some where it was not originally planned have paid to extend it so they could connect, but no one could "opt out".

There being no further business to bring before the Board, Vice President Dumford made the motion to adjourn. Trustee Young seconded the motion and the motion carried. The meeting adjourned at 7:45 p.m.

November 18, 2019


James Boone, President

Respectfully, submitted by:


Pam Johns, Office Manager