

**MINUTES OF A REGULAOR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 18th day of June 2018. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Heil called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Rex Heil
James Boone
Donald DeWitt
James Young
Robert Dumford

ABSENT

Dan Mikolajczak
Keith Ort

Also present were Brian Houghton of Jones and Henry, Timothy Woodward-District Superintendent, Andrew Grossnickle of Beers, Mallers, Backs & Salin LLP, Chelsea Los of The Paper, Michael and Karen Williams of Microbyte, Denise Atkins, Darcy Hively, Penny and Rick Bennett and Bob Raynor property owners in the Northshore area, Jane Bauer, Billing Clerk and Pam Johns-Office Manager.

President Heil verified that each Board Member had a copy of the minutes from the May 21, 2018 meeting. After review the motion was made by Trustee Boone to approve the minutes as written. The motion was seconded by Trustee Dumford and carried.

After a brief discussion including verifying the Hach Company (supplies lab equipment), Toric Engineering (supplier of panels-telemetry for the SWAP Project), Cornerstone (was Mason Engineering) and explanation of the software invoice from Microbyte (PLC programming for individual lift stations). Trustee Dumford made the motion to pay claim #'s 8315-32 and 8339-41 as listed on Operation & Maintenance. The motion also approved claim # 8336-38 from the Water Fund, prepaid check # 1663 from the Water Fund plus prepaid check #'s 15368-73, 15375-405 and 15407 from the Operation & Maintenance fund and check # 9126 from swap. The motion was seconded by Trustee Young and carried.

President Heil introduced Darcy Hively, Denise Atkins, Penny and Rick Bennett and Bob Raynor – all property owners in the North Shore-East Shore area. They were in attendance to get information and clarification of the study being done for the possible sewer expansion in their area. Brian Houghton (District Engineer) clarified that there are two possible projects, the first being a flow reduction to what is now sent to Syracuse for treatment and the second looking into the feasibility and interest in providing sewer service to the North Shore East Shore area around Syracuse Lake. The area has been a part of Turkey Creek Regional District since it was formed in 1977. It was included by the DNR and the Indiana State Board of Health when first established. Brian stated that if the District opts to pursue the second part of the possible project it would tie into the first. Mr. Raynor inquired as to whether the Syracuse Lake portion had been decided on. Brian stated he has looked at the area and done a feasibility study and now has passed the information along in order to do a rate study but no decisions had been finalized. In regard to the current rate Tim pointed out that of the 129 Districts in the state TCRSD's current rates are in the middle.

Mr. Raynor also asked about the survey that was sent out to property owners in February and what was the response. There were 197 surveys sent to the property owners at the address listed on the county site. Mrs. Hively asked how people were to know the District plans. President Heil responded that it has been reported in the newspaper and Ink Free plus all meeting are open to the public (held the 3rd Monday of each month at the District Office). After discussion it was decided to put more information on the web site plus the minutes will be posted.

The question came up regarding owners that have recently installed a new system. Tim clarified that if a septic system had been installed within the last 10 years an exemption could be granted. This is done by the County Health Department and the District. Any owners with systems older than 10 years would be required to connect. Tim also reminded people that that the State Board of Health changed many of the septic regulations in July 2016 and in some areas permits would be harder to get and system requirements more expensive.

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Brian stated that the District has been looking at a plan for servicing this area for approximately 15 years. With increased owner inquiries and regulations changing, the District felt it was time to look at a more detailed time line and study. Brian stated that what they are looking at would be installing the force main and tap and then the owner would install a grinder pump, panel and tie into the tap.

Trustee Boone also pointed out that property values do actually increase when the home is on sewer and not septic.

Mr. Raynor questioned the property map used and also asked if the state was mandating the sewer expansion. President Heil stated that even if not at this time the EPA or state would at some point require a sewer system and also for the health of the lake a sewer system would be beneficial. Tim was asked regarding existing tanks. He stated they must be filled with sand, pea gravel or crushed and inspected by the District. Brian stated that this cost will be estimated and included in cost estimates given to property owners.

Brian reported that within the next few weeks he will be going out for bid on contracts 4 and 5. This covers the force main installation and the plant upgrades for the NEAR Project. He is looking at potentially having bid opening the first week of August.

The Board and Brian will confirm that John Julian of HJ Umbaugh and Associates will be at the next meeting to review the rate study that is being done.

Brian also stated he felt that if the District was to purchase some of the equipment (pumps and control panels for the plant upgrades) directly from the manufacturer it could speed start date for the NEAR Project. This would be an approximate \$190,000.00-\$200,000.00 investment but could speed up the project by up to 4 months since the lead time could be up to 16 weeks. Brian stated that he had received 5 submissions for the bar screener and after review and meeting with the Sewer Committee it was decided to go with the Hubber Bar Screen (approx. \$60,000.00). After discussion the motion was made by Trustee Dumford to approve the concept of Brian including the District purchase of the pumps and panels-subject to John Julian's report at the next meeting. The final motion and vote will be at the July meeting. The motion was seconded by Trustee Boone and carried. President Heil stated that he will make sure John Julian is at the July 16, 2018 meeting.

Tim reported he would be shutting the water plant down next month for a minor repair (30-60 minutes) but a boil water advisory will not be necessary.

The Memorial Holiday went without any problem. Tim had LA Electric repair one ras pump (electrical short). He also had the vactor truck pressure leak repaired and it is now back in service.

Tim reported that he is getting an estimate for the truck repairs needed after it was hit by a trailer. He has contacted Stan Rice and verified the other driver did have insurance and will be responsible for repairs.

Andrew reported that the hearing in Kosciusko Circuit Court is scheduled for Friday June 22, 2018 regarding the pending litigation with Reed's Dock. Andrew will keep the Board updated as to any rulings.

Trustee Boone verified that the new Fund software had been installed. Pam stated that installation had taken place and we had 2 days of training with a third day scheduled for July 3, 2018. Michael will be upgrading the server to better handle the new fund system.

President Heil verified that the minutes could be uploaded within a week after approval. There will be a separate tab on the website for minutes.

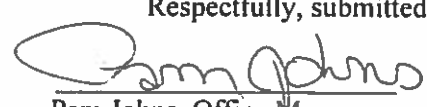
Michael presented a new Centurylink contract for the office phone for approval-the cost will be the same as the previous contract. Trustee Dumford made the motion to approve the new contract. The motion was seconded by Trustee Young and carried.

There being no further business to bring before the Board, Trustee Dumford made the motion to adjourn. Trustee Young seconded the motion and the motion carried. The meeting adjourned at 8:45 p.m.

July 16, 2018


Rex A. Heil, President

Respectfully, submitted by:


Pam Johns, Office Manager